

Request for Bids



Aquatic Plant Harvester Town of Clifton Park Saratoga County

Town of Clifton Park
c/o Scott Reese
Stormwater Management Technician
1 Town Hall Plaza
Clifton Park, New York 12065
(518)371-6054

**TOWN OF CLIFTON PARK
PLANNING DEPARTMENT**

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TOWN OF CLIFTON PARK
COUNTY OF SARATOGA
STATE OF NEW YORK

IN THE DAILY GAZETTE, SCHENECTADY, NEW YORK, AUGUST 13, 2018

NOTICE TO BID
Aquatic Plant Harvester

Sealed bids to furnish an Aquatic Plant Harvester and trailer will be received by the Clifton Park Town Clerk, 1 Town Hall Plaza, Clifton Park, NY 12065, until 3:00 p.m. on August 29, 2018 at which time and place bids will be publicly opened and read. Bid specs are available in the Clifton Park Town Clerk's, Office, 1 Town Hall Plaza, Clifton Park, NY during normal working hours. They can also be viewed at: <http://cliftonpark.org/government/requests-for-bids-and-proposals.html> Delivery by October 16, 2018. The Town of Clifton Park reserves the right to reject any and all bids.

Patricia O'Donnell
Town Clerk

TOWN OF CLIFTON PARK

NON-COLLUSIVE BIDDING CERTIFICATION

(Required by Section 103-d of the New York State General Municipal Law)

By Submission of this Bid, each Bidder and each person signing on behalf of any Bidder certifies, and in case of a joint Bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of knowledge and belief:

- 1) The prices in this Bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other Bidder or with any competitor;
- 2) Unless otherwise required by law, the prices which have been quoted in this Bid have not been knowingly disclosed by the Bidder and will not knowingly be disclosed, directly or indirectly, by the Bidder prior to the opening to any other Bidder or to any competitor; and
- 3) No attempt has been made or will be made by the Bidder to induce any other person, partnership or corporation to submit or not to submit a Bid for the purpose of restricting competition.

BIDDER: _____

***BY:** _____
(Signature) (Print/Type Name Here)

TITLE _____ **SEAL*:** _____

ADDRESS _____

PHONE _____ **DATED** _____

FAX _____

FID# _____

**If signed by other than a corporate officer, partner, or owner, a letter of authorization must accompany the Bid with the corporate seal (if applicable).*

**TOWN OF CLIFTON PARK
PLANNING DEPARTMENT
NON-COLLUSION AFFIDAVIT**

Every bid or proposal made to a political subdivision of the state or any public department, agency or official thereof where competitive bidding is required by statute, rule, regulation or local law, for work or services performed or to be performed or goods sold or to be sold, shall contain the following statement subscribed by the bidder and affirmed by such bidder as true under the penalties of perjury.

By submission of this bid, each bidder and each person signing on behalf of any bidder, or in the case of joint bid each party thereto, certifies that:

such bid is not made in the interest of or on behalf of any undisclosed person, partnership, company, association, organization or corporation;

such bid is genuine and collusive or sham;

said bidder has not directly induced or solicited any other bidder to put in a false or sham bid and has not directly or indirectly colluded, conspired, connived or agreed with any bidder or anyone else to put in a sham bid, nor that anyone shall refrain from bidding;

said bidder has not in any manner, directly or indirectly, sought by agreement, communication or conference with anyone to fix the bid price of said bidder or of any other bidder, nor to fix any, profit or cost element of such bid price, nor of that of any other bidder, nor to secure any advantage against the public body awarding the contract or anyone interested in the proposed contract;

all statements contained in such bid are true;

and, further, that said bidder has not directly or indirectly, submitted his bid price or any breakdown.

thereof, nor the contents thereof, nor divulged information or data relative thereto, nor paid and will not pay fee in connection therewith to any corporation, partnership, company, association, organization, bid depository, nor to any member or agent thereto, nor to any other individual except to such person or persons as have a partnership or other financial interest with said bidder in his general business.

No bid shall be considered for award, neither shall any award be made where above items have not been complied with.

If the bidder cannot make the foregoing certification, the bidder shall so state and shall furnish with the bid a signed statement which sets forth in detail the reasons why the above items have not been complied with. The bid shall not be considered for award, neither shall any award be made, unless the head of the purchasing unit of the political subdivision, public department, agency or official thereof to which the bid is made, or the appointed designee, determines that such disclosure was not made for the purpose of restricting competition.

Any bid hereafter made to any political subdivision of the state or any public department, agency or official thereof by a corporate bidder for work or services performed or to be performed or goods sold or to be sold, where competitive bidding is required by statute, rule, regulation or local law, and where such bid contains the certification referred to in this section, shall be deemed to have been authorized by the board of directors of the bidder, and such authorization shall be deemed to include the signing and submission of the bid and the inclusion therein of the certificate as to non-collusion as the act and deed of the corporation.

Signature: _____

Print Name: _____

Title: _____

Business Address
Of Bidder: _____

Dated: _____

**Town of Clifton Park
Planning Department**

ITEM: AQUATIC PLANT HARVESTER

DATE: AUGUST 13, 2018

Bidders are requested to retain this information for future references in connection with the item(s) listed herein.

GENERAL INFORMATION

TAX: Purchases by the Town Board are **not** subject to any sales or federal excise taxes. Exemption certificates will be furnished upon request by ordering agency. The Town Board is also exempt from transportation tax and no exempt certificates are required for this tax. There is exemption, however, for social security, employment insurance and like taxes.

PROPOSALS: Proposals must be made upon the attached forms (pages 9-11). The blank places in the proposal must be filled in as noted and no change shall be made in the phraseology of the proposal or in the terms mentioned herein.

WITHDRAWAL

OF PROPOSAL: Permission will not be given to modify or explain any proposal or bid after it has been deposited with this department. No proposal shall be withdrawn or cancelled before the time designated for opening such proposal publicly. No returned proposals will be considered after the bidder has exercised his privilege to withdraw the same. No proposals will be considered which have not been deposited with this department prior to the time indicated in the advertisement.

PRICE: The price quoted shall be net and shall include all work and materials in place complete and to the satisfaction of the Stormwater Management Technician of the Town of Clifton Park.

AWARD: The contract will be award to the lowest responsible bidder based on the total unit prices for the three proposals in place per Bid Proposal Sheet #1.

QUALIFICATION

OF BIDDER:

Award of contract will be made only to the lowest responsible bidder whose proposals shall comply with all the provisions required to render it formal. **The Town Clifton Park reserves the right to reject any or all proposals if, in the Stormwater Management Technicians opinion, their best interests will be served.**

**Town of Clifton Park
Planning Department
BID PROPOSAL**

Item: Aquatic Plant Harvester

Return Bid To: Town of Clifton Park, c/o Town Clerk, 1 Town Hall Plaza, Clifton Park NY 12065

Date of Bid Opening: Wednesday, August 29, 2018

Time: 3:00 PM, Wood Room Town Hall

Delivery Date: October 16, 2018

EXTENSION OF PRICES: Political subdivisions and others, authorized by law including, but not limited to, certain non-profit independent post-secondary, secondary and elementary educational institutions may participate in cooperative buying contracts resulting from this bid opening.

PURSUANT TO CHAPTER 861 OF THE LAWS OF 1953, SEALED PROPOSALS WILL BE RECEIVED BY THE TOWN CLERK OF THE TOWN OF CLIFTON PARK AT THE ABOVE ADDRESS FOR FURNISHING THE ITEM HEREIN LISTED.

INSTRUCTIONS

1. This proposal is signed by the bidder with the full knowledge and acceptance of all the provisions of the General Specifications, the Proposal and the Item Specification.
2. Bids must be submitted on this and subsequent forms (Only One Copy of Bid Required).
3. This form must be made out in the Corporate or other name of the Bidder and must be fully and properly executed by an Authorized person of the Company.
4. Upon completion, the Bid Proposal, Non-Collusive Bidding Certification, Non-Collusive Bidding Affidavit, and Applicant Ethics Disclosure Form must be sealed and delivered to the Clifton Park Town Clerks Office prior to the time of Bid Opening. Please note on the envelope that the document is for the Bid for Aquatic Plant Harvester.

Bid By: _____ Date: _____
(Name of Company)

Street Address: _____

City: _____ State: _____ Zip: _____

Company Contact Name: _____ Phone: _____

Cell Phone: _____ Email Address: _____

Printed Name of Bidder: _____

Official Title: _____

Signature of Bidder: _____

**Town of Clifton Park
Planning Department**

ITEM: AQUATIC PLANT HARVESTER

DATE: AUGUST 13, 2018

Bidders are requested to retain this specification for future references in connection with the item(s) Listed herein.

DETAILED BID SPECIFICATIONS

NATURE OF PROJECT:

The Town of Clifton Park is soliciting bids for a vendor to furnish and deliver an Aquatic Plant Harvester, trailer, skimmer, and depth finder for the Town of Clifton Park, as specified herein.

INTENT:

The Town Solicits bids for a vendor to furnish and deliver to One Town Hall Plaza, Clifton Park, NY 12065 an Aquatic Plant Harvester, trailer, skimmer, and depth finder.

SPECIFICATIONS:

Aquatic Plant Harvester Minimum Features:

1. One-man operation
2. Fluid Cooled diesel engine 3-cylinder motor with electric start
3. Dimensions of Aquatic Plant Harvester not to exceed L 15' x W 7.25' x H 8'
4. Less than 2,500 LBS total weight
5. Quick change hydraulic connections for peripheral attachments
6. Dual Joystick Control
7. Deck mount marine boom cutter
8. Front-end loader with marine bucket
9. Side mounted submersible cutting blade 4'-5' long and more than 3' deep.
10. Twin propulsion outdrives.

Trailer Minimum Features:

1. DOT Trailer able to transport Aquatic Plant Harvester
2. I-beam construction
3. 14" highway tires/spare tire/wheel/hub
4. LED light system
5. Torsion axle suspension and 2 speed winch system
6. Weight capacity 3,500 lbs.

Note: Submit a brochure or specification sheet for the product bid.

Skimmer Minimum Features:

1. Dimensions: 66" x 25" x 25"
2. Material: Aluminum
3. Weight 12 lbs.
4. With 500' mesh roll, rugged nylon netting material to collect algae and duckweed.

Depth Finder with Screen Mount Minimum Features:

1. High CHIRP Coverage and Down Scan Imaging
2. 5" Screen
3. Automotive Sonar Settings
4. With a quick release mounting bracket & power cable.

**Town of Clifton Park
Planning Department**

ITEM: AQUATIC PLANT HARVESTER

DATE: AUGUST 13, 2018

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Bid Proposal Sheet #1

MATERIAL

Proposal 1

Item: Aquatic Plant Harvester with trailer

We agree to furnish and deliver an Aquatic Plant Harvester and trailer per specifications for \$_____

Proposal 2

Item: Skimmer and Mesh Roll

We agree to furnish and deliver a Skimmer and Mesh Roll per specifications for \$_____

Proposal 3

Item: Depth Finder with screen mount

We agree to furnish and deliver a Depth Finder and screen mount per specifications for \$_____

Company Name: _____

Address: _____

Signature of
Representative _____

Title: _____

Date: _____

Appendix A

GENERAL MUNICIPAL LAW

Section 103-D

1. [Eff. until June 1, 2018, pursuant to L.2010, c. 56, pt. FF, § 13, subd. 2 and L.2003, c. 62, pt. X, § 41, subd. (a). See, also undesig. par. below.] Every bid or proposal hereafter made to a political subdivision of the state or any public department, agency or official thereof where competitive bidding is required by statute, rule, regulation or local law, for work or services performed or to be performed or goods sold or to be sold, shall contain the following statement subscribed by the bidder and affirmed by such bidder as true under the penalties of perjury: Non-collusive bidding certification. [Eff. June 1, 2018. See, also subd. 1, opening par. above.] Every bid or proposal hereafter made to a political subdivision of the state or any public department, agency or official thereof where competitive bidding is required by statute, rule, regulation or local law, for work or services performed or to be performed or goods sold or to be sold, shall contain the following statement subscribed by the bidder and affirmed by such bidder as true under the penalties of perjury: Non-collusive bidding certification. “(a) By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of knowledge and belief: (1) The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor; (2) Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and (3) No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.” (a-1) [Expires and deemed repealed June 1, 2018, pursuant to L.2010, c. 56, pt. FF, § 13, subd. 2 and L.2003, c. 62, pt. X, § 41, subd. (a).] Notwithstanding the foregoing, the statement of non-collusion may be submitted electronically in accordance with the provisions of subdivision one of section one hundred three of the general municipal law. (b) A bid shall not be considered for award nor shall any award be made where (a)(1)(2) and (3) above have not been complied with; provided however, that if in any case the bidder cannot make the foregoing certification, the bidder shall so state and shall furnish with the bid a signed statement which sets forth in detail the reasons therefor. Where (a)(1)(2) and (3) above have not been complied with, the bid shall not be considered for award nor shall any award be made unless the head of the purchasing unit of the political subdivision, public department, agency or official thereof to which the bid is made, or his designee, determines that such disclosure was not made for the purpose of restricting competition. The fact that a bidder (a) has published price lists, rates, or tariffs covering items being procured, (b) has informed prospective customers of proposed or pending publication of new or revised price lists for such items, or (c) has sold the same items to other customers at the same prices being bid, does not constitute, without more, a disclosure within the meaning of subparagraph one (a). 2. Any bid hereafter made to any political subdivision of the state or any public department, agency or official thereof by a corporate bidder for work or services performed or to be performed or goods sold or to be sold, where competitive bidding is required by statute, rule, regulation, or local law, and where such bid contains the certification referred to in subdivision one of this section, shall be deemed to have been authorized by the board of directors of the bidder, and such authorization shall be deemed to include the signing and submission of the bid and the inclusion therein of the certificate as to non-collusion as the act and deed of the corporation.