

TOWN OF CLIFTON PARK TOWN BOARD

June 7, 2021

The meeting of the Town Board of the Town of Clifton Park was held in the Clifton Park Senior Community Center at 7:00 p.m. Supervisor Barrett presiding.

Present: Supervisor Barrett
Councilwoman Flood
Councilwoman Standaert
Councilman Morelli
Councilwoman Walowit
Town Clerk Brobston

Also Present: Town Attorney McCarthy
Mark Heggen, Comptroller
Daniel Clemens, Director of Buildings, Parks & Recreation
Dahn Bull, Highways Superintendent
Myla Kramer, Director Parks, Recreation and Community Affairs
Michael O'Brien, Collection System Manager

MINUTES APPROVAL

MOTION by Councilman Morelli, seconded by Councilwoman Standaert, to approve the minutes of the May 10 and May 17, 2021 meetings as presented.

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli,
Councilwoman Walowit, Supervisor Barrett

Noes: None

MOTION CARRIED

ANNOUNCEMENTS AND COMMUNICATION

Supervisor Barrett announced the town will be holding the July 4th festivities as in the past years. Festivities will include live music, vendors and live fireworks show.

Supervisor Barrett stated the town pools will be opening Friday, June 11. Delay was due to certifications for lifeguards. Swim lessons are anticipated once training certifications for instructors are acquired.

Councilwoman Flood announced Town Historian John Scherer is offering a walk-n-talk on Saturday, June 12 at 10 am, meeting at the Whipple Bridge at the Vischer Ferry Preserve. The talk will include Clifton Park's first settlement along the Mohawk River, Clute's Dry Dock and the Erie Canal.

Town Clerk Teresa Brobston read the Town Board Meeting Change of Address notice that was advertised in the Schenectady Gazette on May 19, 2021.

RIVERVIEW LANDING SEWER DISTRICT PUBLIC HEARING 7:06 PM

Town Clerk Brobston read the public hearing notice, which included the change of location, advertised in the May 12, 2021 edition of the Schenectady Gazette. Original notice was advertised in the May 6, 2021 edition.

Supervisor Barrett explained there are 2 options for the sewer district. To upgrade the plant or if possible, run a line down Riverview Road and connect with the other part of the system and eliminate the Mohawk River Golf plant all together. He stated there are a small number of homeowners in the district that would carry the debt. The town submitted a grant application to

NYS and as part of the process the town needed to complete several steps. One of which is a public hearing. No decision has been made on the direction of the future improvements for the sewer district and the town has communicated that to the homeowners.

Collection System Manager Michael O'Brien stated this public hearing is procedural to make the grant application to be competitive and thorough.

Supervisor Barrett explained in conversation with DEC there are some positive aspects that would hopefully have the town's application score well. Mainly the town would be eliminating the use of a singular processing plant just for that district. Possible inclusion of Mohawk Country Club, since they have their own plant.

Doug Cole, PRIME AE Group of NY, stated the SEQRA process is underway.

No one further wished to be heard.

Public hearing closed at 7:11 PM.

CLIFTON PARK CENTER APARTMENT
DENSITY INCREASE PUBLIC HEARING 7:12 PM

Town Clerk Brobston read the public hearing notice advertised in the May 12, 2021 edition of the Schenectady Gazette.

Ben Botelho, Murray Law Firm, representative for 451 Clifton Park Center Road LLC, explained the LLC is building a complex on 451 Clifton Park Center Road in the Town Center Zone District and in that district, residential density is limited to 10 units per acre and this lot is 3.9 acres, allowable base density for the project is 39 units. After site plan review with the Planning Board, the LLC decision was made to request 2 units be added to the building. Initially the spaces that are now being requested were recreational exercise spaces. It was determined with the YMCA so close to the apartments that space would not add value to the project. The request is for 2 studio apartments to replace the recreational exercise spaces. The original footprint of the approved building, traffic or parking would not change. A conversion of one type of use to another. The Planning Board has approved the site plan changes.

Town Clerk Brobston read a comment emailed on June 7, 2021 from Ralph Reale, Hiawatha Dr., urging the Town Board to disapprove the request. Attached.

Supervisor Barrett explained the resident that commented lives near the Exit 8 area construction, a proposal that the Town Board did not approve different apartment project options because it is in a different zone. The Clifton Park Center Road building is in the Town Center Zone which allows a limited amount on any one project.

Mel Boxer, Clifton Gardens, questioned the occupancy of the additional units.

Ben Botelho stated it would be possibly 1-2 people per unit. The units would have 1 bedroom.

Councilman Morelli stated the building, within the Town Center Zone, is the beginning of what that build out of the new zone is going to look like based on the code. No significant increase is requested.

No one further wished to be heard.

Public Hearing closed at 7:21 PM.

RIVERVIEW PARK DISTRICT SPORTS COURTS IMPROVEMENTS
PUBLIC HEARING 7:22 PM

Town Clerk Brobston read the public hearing notice advertised in the May 19, 2021 edition of the Schenectady Gazette.

Daniel Clemens, Director of Buildings, Parks & Recreation, explained there are 4 locations, Algonquin Road, Westchester Drive, Boyack Road and Archer Drive parks where tennis and basketball courts will be renovated. As well as, installation of new signage at the Crescent Estates South entrance to the park, and improvements to signage at Silver Oaks at Amity Point and the acquisition of playground equipment. The park district has no fund balance hence the bond resolution.

Mark Heggen, Comptroller, stated the residents of that park district will repay for these improvements over the next 15 years. The bond resolution is for a maximum of \$450,000. The construction contract is lower, money is built in for engineering costs as well.

Councilwoman Walowit questioned if the members of the park district voted for this bond.

Attorney McCarthy stated they were aware of the project and requested the Buildings & Grounds Department to proceed with costs.

Councilman Morelli stated he viewed the courts to be improved and agrees they need the work.

No one further wished to be heard.

Public Hearing closed at 7:27 PM

RESOLUTIONS

No one wished to be heard.

Resolution No. 131 of 2021, a resolution authorizing the transfer of \$1,000,000 from Unassigned General Funds to Highway Paving Account for 2021 paving projects.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilwoman Flood.

WHEREAS, the Town Board wishes to transfer funds to the Highway Department to increase the number of planned paving projects on town roads under the existing 2021 paving contract; now, therefore, be it

RESOLVED, that authorization is hereby granted to the Comptroller to transfer an amount up to \$1,000,000 from A-914 (Undesignated Fund Balance) to DA-5032 (Highway Fund - Highway Transfer) and increase expenditures in DA-05110-00030 (Highway Fund – General Construction – Paving) by the same amount, for paving projects planned for 2021.

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Dahn Bull, Highways Superintendent, explained the department is in the process of first inspecting the underground pipes and catch basins before paving is started. He thanked Michael O'Brien, Collection System Manager and the Sewer Department for their help. Paving is estimated to begin in the northern part of town June 15. Notices to residents affected will be handed out with information on road closures and such.

Resolution No. 132 of 2021, a resolution approving the renovation and improvement of the tennis and basketball courts in parks within the Riverview Park District.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilman Morelli.

WHEREAS, pursuant to Town Law Section 202-b, the Town Board of the Town of Clifton Park (the "Town") proposes to undertake the renovation and improvement of the Algonquin Road, Westchester Drive, Boyack Road and Archer Drive parks, all within the Riverview Park District, including reconstruction of tennis and basketball courts, grading or improvement of the sites, preparation of surveys, plans and bid documents associated with the improvements the acquisition and installation of playground equipment and apparatus, as well as the addition of signage, as described in the bid preparation manual and documents prepared by Environmental Design Partnership dated April 7, 2021, and

WHEREAS, the total estimated maximum cost of the project is \$450,000, and

WHEREAS, on June 7, 2021, the Town Board held a public hearing regarding the project, as required by Town Law Section 202-b; now, therefore, be it

RESOLVED, that the Town Board hereby determines that it is in the public interest to undertake the project; and be it further

RESOLVED, that the Town Board hereby authorizes the Town Supervisor and other proper officers of the town to proceed with the project provided, however, that the financing of the project shall not occur until the Town Board has adopted a bond resolution in accordance with the New York Local Finance Law.

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 133 of 2021, a bond resolution authorizing the renovation and improvement basketball courts and tennis courts at locations within the Riverview Park District in the Town of Clifton Park, Saratoga County, New York, at a maximum estimated cost of \$450,000 and authorizing the issuance of not to exceed \$450,000 serial bonds to pay the cost thereof.

Introduced by Councilman Morelli, who moved its adoption, seconded by Councilwoman Walowit.

BE IT RESOLVED, by the Town Board of the Town of Clifton Park, Saratoga County, New York (the "Town"), as follows:

Section 1. The renovation and improvement of the Algonquin Road, Westchester Drive, Boyack Road and Archer Drive parks, all within the Riverview Park District, (the "District"), including the renovation and reconstruction of tennis courts and basketball courts, including the acquisition and installation of tennis court and net poles, basketball poles and hoops, and related fencing and improvements, (the "Project"), is hereby authorized at an estimated maximum cost of \$450,000.

Section 2. It is hereby determined that the maximum estimated cost of the aforesaid specific objects or purposes is \$450,000, said amount is hereby appropriated therefor and the plan for the financing thereof shall consist of the issuance of up to \$450,000 serial bonds (the "Bonds") of the town authorized to be issued pursuant to this bond resolution and the Local Finance Law.

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid specific object or purpose is fifteen (15) years, pursuant to subparagraph 19(c) of Section 11.00(a) of the Local Finance Law. The proposed maturity of the bonds will be in excess of five years.

Section 4. Pursuant to Section 107.00(d)(9) of the Local Finance Law, current funds are not required to be provided prior to issuance of the Bonds or any bond anticipation notes issued in anticipation of issuance of the Bonds.

Section 5. The temporary use of available funds of the Town, not immediately required for the purpose or purposes for which the same were borrowed, raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the capital purposes described in Section 1 of this resolution.

Section 6. The Bonds and any bond anticipation notes issued in anticipation of the Bonds, shall contain the recital of validity prescribed by Section 52.00 of the Local Finance Law and the Bonds, and any bond anticipation notes issued in anticipation of the Bonds, shall be general obligations of the Town, payable as to both principal and interest by a general tax upon all the real property within the Town without legal or constitutional limitation as to rate or amount. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such year. There shall annually be apportioned and assessed upon the several lots and parcels of land within the District, which the Town Board determines to be especially benefited by the Project, an amount sufficient to pay the principal of and interest on such obligations as the same becomes due and payable, but if not paid from such source, all the taxable real property in the Town shall be subject to the levy of ad valorem taxes without limitation as to rate or amount sufficient to pay the principal of and interest on such obligations when due.

Section 7. Subject to the provisions of this resolution and of the Local Finance Law, and pursuant to the provisions of Sections 21.00, 30.00, 50.00 and 56.00 to 63.00 inclusive of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the Bonds herein authorized, including renewals of such notes, and the power to prescribe the terms, form and contents of the Bonds, and any bond anticipation notes, and the power to sell and deliver the Bonds and any bond anticipation notes issued in anticipation of the issuance of the Bonds, and the power to sell and deliver the Bonds and any bond anticipation notes providing for substantially level or declining annual debt service, is hereby delegated to the Town Supervisor, the chief fiscal officer of the Town.

Section 8. The reasonably expected source of funds to be used to initially pay for the expenditures authorized by Section 1 of this resolution shall be from the Town's General Fund. It is intended that the Town shall then reimburse such expenditures with the proceeds of the Bonds and bond anticipation notes authorized by this resolution and that the interest payable on the Bonds and any bond anticipation notes issued in anticipation of the Bonds shall be excludable from gross income for federal income tax purposes. This resolution is intended to constitute the declaration of the Town's "official intent" to reimburse the expenditures authorized by this resolution with the proceeds of the Bonds and bond anticipation notes authorized herein, as required by Regulation Section 1.150-2.

Section 9. The validity of the Bonds authorized by this resolution and of any bond anticipation notes issued in anticipation of the Bonds may be contested only if:

- (a) such obligations are authorized for an object or purpose for which the Town is not authorized to expend money; or
- (b) the provisions of law which should be complied with at the date of the publication of this resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication; or
- (c) such obligations are authorized in violation of the provisions of the Constitution.

Section 10. This resolution, or a summary hereof, shall be published in the official newspapers of the Town for such purpose, together with a notice of the Clerk of the Town in substantially the form provided in Section 81.00 of the Local Finance Law.

Section 11. This resolution is not subject to a referendum on petition in accordance with Section 35.00(b)(2) of the Local Finance Law.

Section 12. The Town Supervisor, as chief fiscal officer of the Town, is hereby authorized to enter into an undertaking for the benefit of the holders of the Bonds from time to time, and any bond anticipation notes issued in anticipation of the sale of the Bonds, requiring the Town to provide secondary market disclosure as required by Securities and Exchange Commission Rule 15c2-12.

Section 13. The Town Board hereby determines that the provisions of the State Environmental Quality Review Act and the regulations thereunder have previously been satisfied with respect to the expenditures authorized by this resolution.

Section 14. This resolution shall take effect immediately.

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 134 of 2021, a resolution awarding the contract for improvements to the sports courts at the Riverview Park District to Best Paving of Menands, New York.

Introduced by Councilwoman Walowit, who moved its adoption, seconded by Councilman Morelli.

WHEREAS, the Town Board, as commissioners of the Riverview Park District, wish to authorize improvements to the basketball and tennis courts in the Riverview Park District, and

WHEREAS, Environmental Design Partners prepared bid documents and solicited sealed bids for the project consistent with Section 103 of the General Municipal Law, and

WHEREAS, Best Paving & Sealcoating, 1349 Broadway, Menands, NY, submitted the lowest bid to replace the sports courts in an amount not to exceed \$399,800, and

WHEREAS, Best Paving & Sealcoating also included Alternatives #1 and #2 in the amount of \$2,235 each for the Algonquin Road and Westchester Drive park gates, and

WHEREAS, EDP recommends accepting the bid of Best Paving & Sealcoating as low bidder, and recommends awarding the contract for paving and Alternatives #1 and #2 to Best Paving, per the bid; now, therefore, be it

RESOLVED, that the Supervisor is authorized to sign the contract documents for replacing the courts in the Riverview Park District, not to exceed \$404,270; and be it further

RESOLVED, that the proceeds from the bond resolution, authorized in Resolution No. 133 of 2021, be used to pay for the improvements.

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 135 of 2021, a resolution awarding the contract for fireworks for the Town of Clifton Park's 4th of July celebration to Santore's World Famous Fireworks and authorizing the Supervisor to sign the agreement for same.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilwoman Flood.

WHEREAS, the town's 2020 Fireworks bids were opened in March 2020, with Santore's World Famous Fireworks submitting the sole bid, in the amount of \$17,250, for a twenty minute musically choreographed pyrotechnic display, and

WHEREAS, by Resolution No. 82 of 2020, the bid was awarded to Santore's as sole bidder, at a price consistent with similar shows in prior years, and

WHEREAS, the Supervisor did not execute the 2020 contract, and the New York Governor later ordered large gatherings and celebrations canceled for reasons associated with the Covid 19 pandemic, and

WHEREAS, Santore's World Famous fireworks agreed to postpone the event, and to hold the bid price, for the 2021 season; now, therefore, be it

RESOLVED, that the Supervisor is authorized to sign the attached agreement for the July 4, 2021 Fireworks display based on last year's bid, at a cost not to exceed \$17, 250, to be paid from A-07550-00052 (General Fund – Festivals – July 4th).

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 136 of 2021, a resolution awarding the contract for a cloud-based telephone system upgrade per request for proposals.

Introduced by Councilman Morelli, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, the Town published a Request for Proposals on February 4, 2021, and

WHEREAS, the RFP was published in the NYS contract Reporter, Schenectady Gazette, and was posted on the town's website, with proposals due on March 3, 2021, and

WHEREAS, proposals were reviewed for responsiveness to the RFP, price, best value to the town and a review of the entities submitting bids, and

WHEREAS, Supervisor Barrett appointed an evaluation committee to analyze responding bids and to interview top finalists, and

WHEREAS, the committee recommended that the proposal from Vaspian, be accepted as most responsive to the needs expressed in the Request for Proposals and based on price, references and best value demonstrated; now, therefore, be it

RESOLVED, that the Town Board hereby accepts the recommendation of the evaluation committee, and be it further

RESOLVED, that the Supervisor is authorized to execute the attached engagement letter from Vaspian, 266 Oak Street, Buffalo, New York, and the Comptroller is authorized to pay the contract price, not to exceed \$48,775.14 from A-1620-200 (General Fund - Town Hall-Equipment); and be it further

RESOLVED, that the Comptroller is authorized to execute the ACH Payment Form for the monthly electronic payments for the monthly charge of \$1,780 which will be allocated among the various locations throughout town, with the balance coming from A-1620-002 (General Fund – Town Hall Operations- Telephone).

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 137 of 2021, a resolution accepting a quote from AJ Sign for the purchase and installation of new entrance signs for Meadow Estates.

Introduced by Councilwoman Flood, who moved its adoption, seconded by Councilwoman Standaert.

WHEREAS, quotes were received for the purchase and installation of (2) entrance signs in the Meadow Estates Park District at the intersections of Heather Drive and Clifton Park Center Road, and Michelle Drive and Clifton Park Center Road, and

WHEREAS, AJ Sign submitted the lowest quote in the amount of \$4,265 for the entrance signs for Meadow Estates, and

WHEREAS, Daniel Clemens, Director of Buildings, Parks, and Recreation has reviewed the quotes and recommends accepting the lowest quote which was submitted by AJ Sign Co., Burnt Hills, New York; now, therefore, be it

RESOLVED, that the Town Board, as Commissioners of the Meadow Estates Park District, accepts the quote of AJ Sign Co. for the purchase and installation of (2) Meadow Estates entrance signs in an amount of \$4,265, to be paid with a transfer of \$3,000 from SP12-7142-0024 (Meadow Estates Park District – Meadow Estates – General Maintenance), and a transfer of \$1,265 from SP12-07148-0024 (Meadow Estates Park District – Addison Estates – General Maintenance), both to SP12-7142-200 (Meadow Estates Park District – Meadow Estates - Equipment).

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 138 of 2021, a resolution authorizing the repair and replacement of hot water heaters at Prestige Services Arena.

Introduced by Councilwoman Walowit, who moved its adoption, seconded by Councilwoman Flood.

WHEREAS, Daniel Clemens, Director of Buildings, Parks, and Recreation, requested bids for the repair of one hot water heater and the replacement of another hot water heater within the arena, and

WHEREAS, Mazone Plumbing & Heating, Inc., 39 Erie Blvd. Menands, NY, has submitted the lowest responsive bids for (1) repair and (1) replacement of hot water heaters, at a total cost not to exceed \$19,754, and

WHEREAS, Mr. Clemens has recommended the equipment repaired and installed by Mazone Plumbing & Heating, Inc.; now, therefore, be it

RESOLVED, that the Town Board hereby authorizes the Director of Buildings, Parks, and Recreation to engage Mazone Plumbing & Heating to maintain and repair the hot water heaters, for a total amount not to exceed \$19,754, from A-7112-200 (General Fund – Clifton Common – Equipment), and be it further

RESOLVED, that the Comptroller is authorized to transfer the full amount from Unreserved Fund Balance to the above-mentioned account.

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 139 of 2021, a resolution authorizing the replacement of two boilers for the heating system at the Clifton Park Senior Community Center.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilwoman Flood.

WHEREAS, Daniel Clemens, Director of Buildings, Parks, and Recreation, requested sealed bids for the replacement of boilers within the Senior Community Center, and

WHEREAS, P&J Mechanical Contractors, 9 Krey Blvd., Rensselaer has submitted the lowest bid for replacement of boilers, at a total cost not to exceed \$33,694, and

WHEREAS, Daniel Clemens has recommended the equipment be installed by P&J Mechanical Contractors; now, therefore, be it

RESOLVED, that the Town Board hereby authorizes the Director of Buildings, Parks, and Recreation to engage P&J Mechanical Contractors for the replacement of two boilers, for a total amount not to exceed \$33,694, to be paid from A-1624-200 (General Fund – H. Kinns Community Center – Equipment) for installation at the Clifton Park Senior Community Center, and be it further

RESOLVED, that the Comptroller is authorized to transfer \$33,694 from the town's Unappropriated Fund Balance to A-1624-200 (General Fund – H. Kinns Community Center – Equipment) to offset the cost of the acquisition and installation.

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 140 of 2021, a resolution hiring seasonal employees to staff the town pools and summer camps for the 2021 seasons.

Introduced by Councilman Morelli, who moved its adoption, seconded by Councilwoman Standaert.

WHEREAS, the Town Board wishes to hire staff members for operation of the town's Summer Day Camp Programs and town-operated pools, and

WHEREAS, Supervisor Barrett has recommended individuals listed in the attached Schedule A, be hired to staff the town pools as indicated, and

WHEREAS, Myla Kramer, Director of Parks, Recreation and Community Affairs, has recommended that the individuals listed in the attached Schedule A, be hired as indicated; now, therefore, be it

RESOLVED, that Grace LaFleche, 9 Locust Lane, Clifton Park, and Lauren Sposili, 48 Jamison Drive, Clifton Park, be promoted to Head Lifeguards, and be it further

RESOLVED, that the individuals listed in the attached Schedule A be hired as staff for the town's 2021 day camp programs and town pools, as noted on the schedule through the end of the respective 2021 camp and pool seasons; and be it further

RESOLVED, that the individuals be paid as indicated on Schedule A.

Supervisor Barrett stated the town continues to look for additional lifeguards.

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 141 of 2021, a resolution authorizing SingleCut Beersmiths Brewery to use town roadways for their charity road race 5k, on October 23, 2021.

Introduced by Councilwoman Flood, who moved its adoption, seconded by Councilwoman Standaert.

WHEREAS, SingleCut Beersmiths Brewery has requested the use of the Town of Clifton Park roadways, as specified in the attachment hereto, for the purpose of holding a 5k charity road race on Saturday, October 23, 2021 from 10:00 AM until the last participant completes the course, and

WHEREAS, the event sponsors have coordinated with the town's Highway Superintendent for the safe use of town roads; now, therefore, be it

RESOLVED, that the Town Board hereby authorizes SingleCut Beersmiths Brewery to use town roadways, as specified in the attachment hereto, October 23, 2021, at 10:00 AM, for the purpose of holding a 5k charity road race to benefit Helping Hands School, and be it further

RESOLVED, that this approval is expressly conditioned upon receipt prior to September 23, 2021, in the Office of the Highway Superintendent, of an insurance certificate in the amount of \$1,000,000 naming the Town of Clifton Park as an additional insured; and be it further

RESOLVED, that this approval is expressly conditioned upon the roads not being closed but employees of SingleCut Beersmiths Brewery are permitted to temporarily stop traffic at each end of the course in the event both a vehicle and race participant arrive at the same time.

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 142 of 2021, a resolution officially establishing the Tree Committee as a subcommittee of the G.R.E.E.N. Committee.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilman Morelli.

WHEREAS, since 2007, the volunteer-based Government Re-Thinking Energy & Environment Now (G.R.E.E.N.) Committee has been assisting and advising the Town Board on energy and environmental impacts and issues, and

WHEREAS, the town, through the G.R.E.E.N. Committee, has been working towards official designation as a Tree City USA through the Arbor Day Foundation and National Association of State Foresters, and

WHEREAS, to achieve Tree City USA designation, the town must meet four separate standards: and

WHEREAS, the Town has met the first standard with a regular, official observance of Arbor Day, and

WHEREAS, the next standard would involve the establishment of a volunteer tree committee which would involve residents in creating a wide awareness of the benefits of trees in the community, providing support for better tree care, while seeking out grant opportunities for the town, and

WHEREAS, official designation as a Tree City USA will provide numerous environmental, societal, and financial benefits to the town; now, therefore, be it

RESOLVED, that the Town Board officially establishes a volunteer Tree Committee as a sub-committee of the G.R.E.E.N. Committee; and be it further

RESOLVED, that the town Tree Committee will be chaired by the Chairperson of the G.R.E.E.N. Committee with support from town staff, as necessary.

Councilwoman Standaert stated during the pandemic members of the G.R.E.E.N. Committee started the discussion of creating a tree inventory in the town, which created the need for a Tree Committee. This committee will also give the town benefits to be designated as a Tree City USA community. A community forest plan will be a future consideration for the committee and possibly work with the Historic Preservation Commission on identifying historic trees in town. Educating the community on trees will also be a part of the agenda for the new committee.

Joanne Coons, G.R.E.E.N. Committee member, stated the programs would be a benefit to the town. The committee has knowledgeable members such as a botanist from NYS.

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Councilwoman Standaert stated a desire to open discussions on the Parks & Recreation Department. She explained the department each year continues to introduce new programs and events and they need support. In 2015, a Senior Clerk position was vacated. At the time it was the desire to not replace the staff member. Currently the department has 3 full-time staff members and 1 part-time seasonal member. New software was invested in 2015 and since that time the department has been doing well servicing our residents, but as the programs increase and the needs of the community increase, changes in the department need to be considered. She suggested reinstating that Senior Clerk position and updating the software.

Supervisor Barrett questioned the glitch that occurred with the beginning of on-line payments for camp registrations this year.

Councilwoman Standaert explained originally when the Town Board decided to eliminate that Senior Clerk position, it was decided that providing additional software was going to help assist the staff. The software was not yet developed and was new when the town invested in it in 2015. The department had never implemented registrations for camps from that new pilot program software. This year was the first time of offering the on-line registrations. Software developers got the program together and it was ready for the registrations, however, we had an increase volume of residents that wanted to register for camps and unfortunately the system crashed. The department served the residents during that time by hand registering the campers. The software did not work. The department is still feeling the effects of that glitch. She suggested reviewing different software programs being used by other municipalities.

Supervisor Barrett stated large amounts of money has been spent on IT infrastructure and if there is a membership system that can improve the technological investments we have made in the town, then he supports the enquiry. Supervisor stated the budget season is upon us and now would be the time to consider a desk audit of each position comparing the workflow from several years ago. With that knowledge the Town Board can make a decision going forward.

Councilman Morelli questioned the software cost that other municipalities are using. And the Point of Sales in the department.

Councilwoman Standaert stated approximately \$30,000-\$36,000 range. Depending on the package we choose.

Parks & Recreation Director Kramer explained the point of sales is basically used at the golf course which make things simpler at that site. It is an older program but is working and would not consider that to be replaced. She stated if there is a system that the point of sale and the department software can work together that would be great.

Councilwoman Flood supported finding a solution before next year.

Supervisor Barrett suggested targeting a better alternative as an umbrella as a department bringing everything together as one system that would be a good idea. We need to target why that system did not work and why the other systems do.

Councilwoman Walowit supports additional staff and updated software. Staff consideration in other departments such as the Building and Highway Departments should also be researched.

Supervisor Barrett explained the Building Department is currently working on new programs.

Councilwoman Standaert suggested continuing this conversation by forming a committee to provide support for employees and the residents of the town.

PUBLIC PRIVILEGE

Mel Boxer, Clifton Gardens resident, 2021 Town Supervisor candidate, questioned what the town communication plans are between Town Board meetings and what is the traffic support plan in the next several days with Sitterly Road bridge single lane closure. She has seen YouTube, town website, media, town and Highway Facebook communications by the town but not sure when to look at which one.

Highway Superintendent Bull stated information on the Sitterly Road bridge is sent out to local media and then is up to them on the actual insertion.

Supervisor Barrett stated information is pushed out every day in all avenues of communication. It all depends on the subject. When DOT asks for support, the town gives it.

Highway Superintendent Bull stated DOT has requested support before everything starts and when they need access to supplies or staff, they will be a willing participant. There is a meeting planned for tomorrow am.

No one further wished to be heard.

MOTION BY Councilwoman Walowit, seconded by Councilman Morelli, to adjourn the meeting to the next regular meeting or any other meeting necessary for the conduct of town business.

Motion carried at 8:46 PM

Teresa Brobston
Town Clerk