

June 17, 2019

The regular meeting of the Town Board of the Town of Clifton Park was held in the Town Office Building at 7:00 p.m. Supervisor Barrett presiding.

Present: Supervisor Barrett  
Councilman Whalen  
Councilman Romano  
Councilwoman Walowit  
Town Clerk O'Donnell

Absent: Councilwoman Standaert

Also Present: Town Attorney McCarthy  
Daniel Clemens, Supervisor of Buildings & Grounds

MOTION BY Councilman Romano, seconded by Councilwoman Walowit, to approve the minutes of the June 3 and 10, 2019 meetings as presented

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilman Romano  
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilwoman Standaert

MOTION CARRIED

ANNOUNCEMENTS AND COMMUNICATIONS

Supervisor Barrett reported Clifton Park receives revenue in tipping fees from county landfill revenues and based on 2018 fees will receive \$130,000 this year, and approximately the same for 20 years. He said the Town Board will discuss how the funds will be used but it makes sense to consider investing in town infrastructure.

HISTORIC PRESERVATION COMMISSION AWARDS

Councilman Whalen introduced members of the Historic Preservation Commission and thanked them all for the volunteer efforts over the years. Historian John Scherer reviewed the history of the Peck House and noted all the family treasures the Stecs have kept, as well as furniture that has been preserved. Councilman Whalen presented the 2019 Awards to Daniel and Susan Stec, owners of 716 Clifton Park Center Road, known as the Peck House, for their preservation of the house and family history. (see attached). The Stecs thanked the Commission for the recognition.

Mr. Scherer reviewed Mr. Kazmierczak's service and accomplishments while on the Commission. Councilman Whalen presented the 2019 Award to Mark Kazmierczak noting his service to the Historic Preservation Commission over the last decade, five of which serving as Chairman. (see attached). Mr. Kazmierczak expressed appreciation to the Commission for the recognition, noting the hours the volunteers put in and thanked the spouses of members.

Councilman Whalen said the process in Clifton Park is very collaborative; the Commission works together with the homeowner and often the homeowner will come on the Commission and be a great emissary. Mr. Scherer noted some other towns are using Clifton Park's preservation legislation as an example.

PUBLIC PRIVILEGE ON RESOLUTIONS

No one wished to be heard.

Resolution No. 159 of 2019, a resolution authorizing Stuart Feuerstein to serve alcoholic beverages at a gathering to be held at the Clifton Park Senior Community Center on July 27, 2019.

Introduced by Councilman Whalen, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, Stuart Feuerstein is hosting a gathering at the Senior Community Center and has requested permission to serve alcohol in the form of beer and wine at the event, and

WHEREAS, Stuart Feuerstein has submitted a permit application for use of the Community Room at the Senior Community Center on July 27, 2019 from 1 - 9:30 pm for an anniversary party; now, therefore, be it

RESOLVED, that Stuart Feuerstein, 11 Torrey Pines, Clifton Park, is hereby authorized to serve beer and wine at a gathering to be held at the Clifton Park Senior Community Center on July 27, 2019 from 1:00 - 9:30pm.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilman Romano,  
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilwoman Standaert

DECLARED ADOPTED

Resolution No. 160 of 2019, a resolution awarding Contracts No. 1 and No. 2 for the Buildings & Grounds Facility Bid pursuant to General Municipal Law #103 and creating a Capital Projects Fund.

Introduced by Councilman Romano, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, Prime AE Engineers prepared bid documents and advertised for bidders for a project to construct a working facility for the Department of Buildings & Grounds on property acquired from Gloria Ogden adjacent to town hall for the potential expansion of municipal facilities, and

WHEREAS, Prime AE Engineers also prepared bid documents and advertised for electrical work associated with the construction of a facility to house the Buildings & Grounds Department on property purchased for the purpose, and

WHEREAS, both bids were opened on May 1, 2019, and

WHEREAS, ARCON Construction & Management Services, Inc., Albany, NY, submitted the low bid for an 8-bay facility in the amount of \$1,013,500, and

WHEREAS, Prime AE Engineers recommend awarding the construction bid for an 8-bay Buildings & Grounds facility to ARCON Construction & Management Services, Inc. as low bidder, and

WHEREAS, CDE Electric, Inc., Cairo, NY, submitted the low bid for electrical work associated with construction of the facility in the amount of \$164,000, and

WHEREAS, Prime AE Engineers recommends awarding the electrical work for the Buildings & Grounds facility to CDE Electric, Inc. as low bidder, and

WHEREAS, the Town of Clifton Park is desirous in establishing a Capital Projects Fund to account for all expenditures in the construction of the building; now, therefore, be it

RESOLVED, that the bid for construction of the new Buildings and Grounds facility is hereby awarded to ARCON Construction & Management Services, Inc. in an amount not to exceed \$1,013,500, and the Supervisor is authorized to sign a general construction contract with ARCON Construction, as well as related contract documents, and be it further

RESOLVED, that the bid for electrical work at the Buildings & Grounds facility is awarded to CDE Electric, Inc. in an amount not to exceed \$164,000, and the Supervisor is authorized to sign a contract for electrical work with CDE Electric, as well as related contract documents; and be it further

RESOLVED, that Capital Projects Fund H55 is established to account for the expenditures of the project with funding to come from the town's unassigned fund balance A-0914.

Supervisor Barrett recommends this be paid through undesignated funds and not bonded. He said Buildings and Grounds have outgrown their building and if new building is approved, the Sewer Department would move into the vacated Buildings and Grounds facility where sewer equipment and vehicles will be undercover. Jeff Trzeciak, Prime AE Engineers, reported plans are for a prefab structural steel building with eight bays, wash bay, break room, two ADA compliant bathrooms, office and lockers. If approved, expected to be completed by the end of the year. Supervisor Barrett said former Supervisor of Buildings and Grounds Mike Handerhan had a great deal of input into a building over the years, as has Dan Clemens. Mr. Clemens noted having vehicles inside and free from snow will save time in the winter.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilman Romano,  
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilwoman Standaert

DECLARED ADOPTED

Resolution No. 161 of 2019, a resolution awarding Contracts No. 3 and No. 4 for the Buildings & Grounds facility pursuant to General Municipal Law #103.

Introduced by Councilwoman Walowit, who moved its adoption, seconded by Councilman Whalen.

WHEREAS, Prime AE Engineers prepared bid documents and advertised for bidders for both the plumbing, heating and HVAC work, associated with the construction of a new facility to house the Buildings and Grounds Department on municipal property adjacent to town hall, and

WHEREAS, both bids were opened on May 29, 2019, and

WHEREAS, Mazzone Plumbing and Heating, Schenectady, NY, submitted the low bid for the plumbing contract for an 8-bay facility, in the amount of \$70,700, and

WHEREAS, RMB Mechanical, Schenectady, NY, submitted the low bid for the HVAC contract associated with the facility in the amount of \$80,700, and

WHEREAS, Prime AE Engineers recommends awarding the plumbing contract for the project to Mazzone Plumbing and Heating, as low bidder, and

WHEREAS, Prime AE Engineers recommends awarding the HVAC contract for the project to RMB Mechanical, Schenectady, NY, as low bidder; now, therefore, be it

RESOLVED, that the bid for the plumbing work associated with the construction for the Buildings and Grounds facility is hereby awarded to Mazzone Plumbing and Heating, in an amount not to exceed \$70,700, and the Supervisor is authorized to sign a plumbing contract, as well as related contract documents, and be it further

RESOLVED, that the bid for HVAC work associated with construction of the Buildings & Grounds facility is awarded to RMB Mechanical, in an amount not to exceed \$80,700, and the Supervisor is authorized to sign an HVAC contract, as well as related contract documents; and be it further

RESOLVED, that the costs of the project are included in the previous resolution which establishes a capital projects fund offset costs associated with the project.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilman Romano,  
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilwoman Standaert

DECLARED ADOPTED

Resolution No. 162 of 2019, a resolution hiring additional Camp Counselors for the 2019 full day Summer Day Camp program.

Introduced by Councilman Whalen, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, the Town Board wishes to hire returning staff members for operation of the town's Summer Day Camp program, and

WHEREAS, Myla Kramer, Director of Parks, Recreation and Community Affairs, has recommended that the individuals listed in the attached Schedule A be hired; now, therefore, be it

RESOLVED, that the individuals listed in the attached Schedule A be hired as staff for the town's 2019 Day Camp program, effective dates as noted on the Schedule; and be it further

RESOLVED, that the staff be paid as indicated on Schedule A.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilman Romano,  
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilwoman Standaert

DECLARED ADOPTED

Resolution No. 163 of 2019, a resolution to authorize the Town Supervisor to execute the attached Revocable License Agreement with William Losert for the 2019 farming season.

Introduced by Councilman Whalen, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, by Resolution No. 114 of 2013, the Town Board authorized the Supervisor to enter into a Real Estate Purchase Contract with Arnold and Kathleen Carrese for the Mooney Carrese Forest, and

WHEREAS, the town acquired the Mooney/Carrese Forest on May 3, 2013, and

WHEREAS, the purchase contract with the Carrese family contemplated a revocable license on a portion of the property for farming and maintenance purposes, and

WHEREAS, the Town Board is willing to grant a revocable one year license to William Losert to allow for the harvesting of corn and other produce, and for the seasonal brush-hogging of the meadow area on the property as shown on Exhibit A of the attached license agreement, on terms and conditions specified within the license agreement; now, therefore, be it

RESOLVED, that the Supervisor is authorized to execute the attached Revocable License Agreement with William Losert for the 2019 farming season.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilman Romano,  
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilwoman Standaert

DECLARED ADOPTED

Resolution No. 164 of 2019, a resolution authorizing the hiring of a part-time seasonal laborer for the Transfer Station.

Introduced by Councilman Whalen, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, an opening exists for a part-time seasonal laborer at the Transfer Station, and

WHEREAS, Jeffrey Vedder, Transfer Station Supervisor, has recommended that Michael R. Grimmer, 24 Damask Drive, Clifton Park, be hired to fill the position; now, therefore, be it

RESOLVED, that Michael Grimmer be hired for part-time seasonal work at the Transfer Station for the summer of 2019, effective immediately, at \$12.00/hour from A-8160-E4000 (Transfer Station-Part-time Employee).

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilman Romano,  
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilwoman Standaert

DECLARED ADOPTED

Resolution No. 165 of 2019, a resolution authorizing the purchase of three flashing crosswalk systems.

Introduced by Councilwoman Walowit, who moved its adoption, seconded by Councilman Whalen.

WHEREAS, by Resolutions No. 117 of 2017 and No. 141 of 2018, the town was authorized to purchase flashing beacons to increase awareness at pedestrian crosswalks at several locations throughout town, and

WHEREAS, the flagship crosswalk systems perform as intended and are successful in raising awareness of speeds and of the crosswalks and trails where they have been implemented, and

WHEREAS, the Town Supervisor recommends that three additional beacons be purchased for locations to be determined; now, therefore, be it

RESOLVED, that authorization is hereby granted for the purchase of three Carmanah BiDirectional Solar RRFB Crosswalk Systems at a cost of \$17,550 from A-3310-0200 (Traffic Safety – Equipment).

Supervisor Barrett asked Mr. Clemens to put out a bid to install signs as soon as possible.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilman Romano,  
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilwoman Standaert

DECLARED ADOPTED

Resolution No. 166 of 2019, a resolution hiring Corinne Zinsley as a temporary part-time clerk at the Clifton Park Senior Community Center.

Introduced by Councilwoman Walowit, who moved its adoption, seconded by Councilman Whalen.

WHEREAS, Supervisor Barrett has identified a need for a part-time clerk to work at the front desk of the Clifton Park Senior Community Center, and

WHEREAS, Supervisor Barrett has recommended that Corinne Zinsley, 9 Valdepenas, Clifton Park, fill this part-time position; now, therefore, be it

RESOLVED, that Corinne Zinsley, 9 Valdepenas, Clifton Park, be appointed to fill the position of temporary part-time clerk, at \$15.08 per hour, to be paid from A-6773-E4000 (CP Sr. Community Ctr.-Part-time Employee), effective immediately.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilman Romano,  
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilwoman Standaert

DECLARED ADOPTED

PUBLIC PRIVILEGE

No one wished to be heard.

MOTION BY Councilwoman Walowit, seconded by Councilman Whalen, adjourn the meeting to the next regular meeting or any other meeting necessary for the conduct of Town business.

Motion carried at 8:14 p.m.

Patricia O'Donnell, Town Clerk