

June 11, 2018

The regular meeting of the Town Board of the Town of Clifton Park was held in the Town Office Building at 7:00 p.m. Supervisor Barrett presiding.

Present: Supervisor Barrett
Councilman Whalen
Councilwoman Standaert
Councilman Romano
Councilwoman Walowit
Town Clerk O'Donnell

Also Present: Town Attorney McCarthy
Dahn Bull, Superintendent of Highways
Mark Heggen, Comptroller
Daniel Clemens, Supervisor of Buildings and Grounds
Susan Leonard, Director of Clifton Park Senior Community Center

ANNOUNCEMENTS AND COMMUNICATIONS

Supervisor Barrett reminded residents of the Elks Flag Day ceremony to be held June 15th at 6:30 pm at the Elks Lodge on MacElroy Road.

PUBLIC PRIVILEGE ON RESOLUTIONS

No one wished to be heard.

Resolution No. 145 of 2018, a resolution authorizing the hiring of staff for the Clifton Park Action Park.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilman Whalen.

WHEREAS, an opening exists for an attendant for the Clifton Park Action Park, and

WHEREAS, Myla Kramer, Director of Parks, Recreation and Community Affairs, has recommended that Kyle Pfaff be hired to fill the position; now, therefore, be it

RESOLVED, that authorization is hereby given to hire Kyle Pfaff, 17 West Sky Lane, Clifton Park, as an attendant for the Clifton Park Action Park, effective June 12 - October 31, 2018 at Step 1 (\$9.00/hour) to be paid from A-7200-E4000 (Clifton Park Action Park-Part Time Employee).

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 146 of 2018, a resolution authorizing the hiring of 2018 summer help for the Clifton Knolls Park District.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilman Whalen.

WHEREAS, an opening exists for seasonal landscaping work in the Clifton Knolls Park District, and

WHEREAS, Daniel Clemens, Buildings and Grounds Supervisor, has recommended that Nicholas Arp be hired to fill the position; now, therefore, be it

RESOLVED, that Nicholas Arp, 628 Clifton Park Center Road, Clifton Park, be hired to do light maintenance work in the Clifton Knolls Park District for Buildings and Grounds Department for the summer of 2018, at \$13.00 per hour, effective immediately, to be budgeted from SP3-7131-E4000 (Clifton Knolls Park District-Contractual-Part Time Employee).

Supervisor of Buildings and Grounds Clemens said the Park District was looking for someone older than college age to do more extensive work.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 147 of 2018, a resolution authorizing a budget transfer of up to \$1,757 from the Buildings & Grounds Department General Maintenance Account for landscaping at Spirit Park.

Introduced by Councilman Romano, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, the town has made significant improvements to Spirit Park, which were not initially contemplated during the budget process, and

WHEREAS, these improvements have made the park more visually appealing, and

WHEREAS, Daniel Clemens, Buildings & Grounds Supervisor, has requested that \$1,757 be transferred from the Buildings & Grounds Department fund for landscaping, mulch and maintenance at Spirit Park, and

WHEREAS, there are sufficient funds in the Buildings and Grounds Department General Maintenance Account to account for these expenditures; now, therefore, be it

RESOLVED, that authorization is hereby granted to the Comptroller to transfer an amount not to exceed \$1,757 from A7110-24 (Buildings and Grounds-General Maintenance) to A7030-24 (Moe and Clifton Park Center Park [Volunteer]-General Maintenance) for the additional landscaping at Spirit P

Superintendent of Buildings and Grounds Clemens noted work done at the park includes general cleanup, new berm and 60 rose bushes planted, irrigation with drip lines, mulching and new benches.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 148 of 2018, a resolution authorizing the Supervisor to sign a Lease Agreement with De Lage Landen Financial Services, Inc. (through Electronic Business Products), for a digital copying system for use by the Town Courts.

Introduced by Councilwoman Walowit, who moved its adoption, seconded by Councilwoman Standaert.

WHEREAS, Town Justices Rybak and Hughes have requested that a new digital copier/printer be leased for use by the Justice Court, and

WHEREAS, the proposed cost for leasing the copier has been budgeted per the attached schedule, and

WHEREAS, quotes were received with Electronic Business Products submitting the lowest quote of \$113 per month for forty-eight months, and

WHEREAS, the Town Board finds that the use of an installment purchase contract to finance the digital copying system is a cost-effective method of acquisition and is authorized by General Municipal Law Section 109 (B); now, therefore, be it

RESOLVED, that the Town Supervisor is authorized to enter into a Lease Agreement with De Lage Landen Financial Services, Inc. (through Electronic Business Products), for a Lanier, MP 401SR Digital Copier/Printer System with print/scan/fax modules and stapling finisher, for forty-eight (48) months, at a cost not to exceed \$113 per month, plus \$.0085 for black and white copies and \$.06 for color copies, to be paid from A-1110-0003 (Municipal Court-Copier).

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 149 of 2018, a resolution increasing the pay rate for Shirley V. Roberts, temporary part-time clerk at the Clifton Park Senior Community Center and placing the position on the matrix.

Introduced by Councilwoman Walowit, who moved its adoption, seconded by Councilwoman Standaert.

WHEREAS, Shirley V. Roberts, 40 Damask Dr., Clifton Park, has worked at the senior center as a part-time clerk for several years, and

WHEREAS, Supervisor Barrett recommends placing the position on the matrix and that Shirley V. Roberts be compensated according to the matrix at Grade 1; now, therefore, be it

RESOLVED, that Shirley V. Roberts, 40 Damask Drive, Clifton Park, pay rate be increased to \$15.08 per hour (Grade 1, Step 1), to be paid from A-6773-E4000 (Senior Center-Part Time Employee), effective immediately.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 150 of 2018, a resolution hiring Candace Marie Cady as a temporary part-time clerk at the Clifton Park Senior Community Center.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilman Whalen.

WHEREAS, Supervisor Barrett has identified a need for a part-time clerk to work at the front desk of the Clifton Park Senior Community Center, and

WHEREAS, Supervisor Barrett has recommended that Candace Marie Cady, 22 Barney Road, Clifton Park, fill this part-time position; now, therefore, be it

RESOLVED, that Candace Marie Cady, 22 Barney Road, Clifton Park, be appointed to fill the position of temporary part-time clerk, at Grade 1, Step 1 of the part-time matrix, \$15.08 per hour, to be paid from A-6773-E4000 (Senior Center-Part Time Employee), effective June 28, 2018.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 151 of 2018, a resolution accepting the conveyance of a portion of land for utility and multi-use pathway easement, subject to easement retained for driveway access.

Introduced by Councilman Whalen, who moved its adoption, seconded by Councilwoman Standaert.

WHEREAS, as a condition of approval for the 532 Grooms Rd Residential Subdivision on March 27, 2018, the Town of Clifton Park Planning Board required that the applicant convey an easement to the Town of Clifton Park for such purposes as are incidental thereto and for the benefit of the grantee; now, therefore, be it

RESOLVED, that the Town Board hereby accepts the conveyance of an easement from Pogoda Associates, LLC, briefly described as follows:

<u>Description</u>	<u>SBL</u>
15' wide easement for multi-use pathway and utility access	277.-3-96 (portion thereof)

and be it further

RESOLVED, that this conveyance is expressly conditioned upon receipt and approval by the Town Attorney of all necessary documents including review of the recorded deed in the Saratoga County Clerk's Office, metes and bounds description of the conveyance and retained easement, provision of title report, provisions for payment of all taxes, recording fees, and assessment which are acceptable to the Town Attorney, and be it further

RESOLVED, that there be appended to the within resolution a copy of the recorded conveyance after it has been filed with the Saratoga County Clerk.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

PUBLIC PRIVILEGE

No one wished to be heard.

MOTION BY Councilwoman Walowit, seconded by Councilman Whalen, adjourn the meeting to the next regular meeting or any other meeting necessary for the conduct of Town business.

Motion carried at 7:20 p.m.

Patricia O'Donnell
Town Clerk