

February 20, 2018

The regular meeting of the Town Board of the Town of Clifton Park was held in the Town Office Building at 7:00 p.m. Supervisor Barrett presiding.

Present: Supervisor Barrett  
Councilman Whalen  
Councilwoman Standaert  
Councilman Romano  
Councilwoman Walowit  
Town Clerk O'Donnell

Also Present: Town Attorney McCarthy  
Dahn Bull, Superintendent of Highways  
Mark Heggen, Comptroller  
Daniel Clemens, Supervisor of Buildings and Grounds  
Steven Myers, Director of Building and Zoning

MOTION BY Councilman Romano, seconded by Councilwoman Walowit, to approve the minutes of the February 5, 2018 meeting as presented.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano,  
Councilwoman Walowit, Supervisor Barrett

Noes: None

MOTION CARRIED

ANNOUNCEMENTS AND COMMUNICATIONS

Supervisor Barrett reported notices were sent to homeowners in the Clifton Knolls development within 500 feet of the Barney Road Clubhouse notifying them of the owner's request to turn the building from offices into apartments. The use variance application is planned for the Zoning Board of Appeals meeting on March 6, 2018.

PUBLIC HEARING, 7:05 PM  
TO CONSIDER AN HISTORIC CONSERVATION EASEMENT  
933 MAIN STREET

The Town Clerk read the Notice of Public Hearing as published in The Daily Gazette on February 8, 2018.

Councilman Whalen explained this home has been put on the Town's Register of Historic Properties and this public hearing is the next step to place the home in the Historic Conservation Easement program.

Town Historian John Scherer reviewed the history of the house, reporting Mary McClethen bought the land on which the house was built in 1889. She was born in 1857 and lived there until her passing in 1952. The entire family is buried in the Jonesville Cemetery. He said the house has been very well maintained. He reviewed some of the features of the house.

The public hearing was opened for comments from the audience at 7:08 p.m.

Everyone was given an opportunity to speak in favor of or against the proposed local law and no one wished to be heard. Supervisor Barrett declared the public hearing closed at 7:09 pm.

PUBLIC PRIVILEGE ON RESOLUTIONS

No one wished to be heard.

Resolution No. 39 of 2018, a resolution accepting an application for inclusion in the Conservation Easement Historic Preservation program for a home located at 933 Main Street, Clifton Park.

Introduced by Councilman Whalen, who moved its adoption, seconded by Councilwoman Standaert.

WHEREAS, a public hearing was held on February 20, 2018 to allow the Town Board to receive public comment regarding an application for a conservation easement for inclusion for a home located at 933 Main Street into the Conservation Easement Historic Preservation program in accordance with Chapter 125 of the Town Code, as amended, and

WHEREAS, the Town Board has considered the application and the comments received; now, therefore, be it

RESOLVED, that the application for a home located at 933 Main Street, Clifton Park, (SBL:259.13-2-8) and known as the Clark and Mary McClenthen House, owned by Robert and Alice Burr, is hereby accepted and is granted a 25 year conservation easement in accordance with the attached application, pursuant to Chapter 125 of the Town Code.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 40 of 2018, a resolution authorizing the purchase of a 2018 Dodge Durango SXT from Main Motorcar, Johnstown, New York, for use by the Building and Development Department.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, Steven Myers, Director of Building and Zoning, has identified a need for a new vehicle for use by the Building and Development Department, and

WHEREAS, the new vehicle will replace a 2016 pickup truck that will be transferred to the Highway Department, and

WHEREAS, Mr. Myers has recommended that a 2018 Dodge Durango SXT available from Main Motorcar, Johnstown, New York, be purchased under New York State Minibid #18010007 at a cost of \$24,730.22; now, therefore, be it

RESOLVED, that the Clifton Park Town Board hereby authorizes the purchase of a 2018 Dodge Durango SXT from Main Motorcar, 224 West Main Street, Johnstown, New York, as described in the attached documents, at a cost not to exceed \$24,730.22, under State Minibid #108010007, to be paid for by a municipal lease from A-3620-200 (Building - Equipment).

Supervisor Barrett explained though the Town Board prefers to buy locally, it comes down to the process that towns are obliged to follow through New York State Office of General Services where dealerships around the state bid.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano,  
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 41 of 2018, a resolution authorizing the Department of Buildings & Grounds to purchase two pickup trucks from the state contract.

Introduced by Councilman Romano, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, Daniel Clemens, Buildings & Grounds Supervisor, has requested authorization to purchase two 2018 Ford pickup trucks, and

WHEREAS, two Ford Super Duty F-250 XL trucks at a cost of \$32,677 each, are available from Genesee Valley Ford, LLC, 1675 Interstate Drive, Avon, NY, through a mini-bid process under the NYS Office of General Services Mini-bid #18010196; now, therefore, be it

RESOLVED, that the Supervisor of Buildings & Grounds is authorized to purchase the above referenced Ford vehicles for use by Buildings & Grounds Department, paid for by municipal lease, in a total amount not to exceed \$65,355 from A-7110-200 (Buildings & Grounds-Equipment).

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano,  
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 42 of 2018, a resolution authorizing the purchase of aerating equipment for the Barney Road Golf Course.

Introduced by Councilman Romano, who moved its adoption, seconded by Councilwoman Standaert.

WHEREAS, Daniel Clemens, Supervisor of Buildings and Grounds, has identified a need for aerating equipment for maintenance of golf course facilities at Barney Road Golf Course, and

WHEREAS, Grassland Equipment & Irrigation Corporation, Troy Schenectady Road, Latham, NY, has aerating equipment for purchase under New York State Contract #PC66756 at a cost not to exceed \$24,981.58, and

WHEREAS, Daniel Clemens has recommended the aerator be purchased from Grassland Equipment & Irrigation; now, therefore, be it

RESOLVED, that the Town Board hereby authorizes the Supervisor of Buildings & Grounds to purchase the aerating equipment from Grassland Equipment & Irrigation Corp., to be paid for by municipal lease, in a total amount not to exceed \$24, 981.58, from A-7190-200 (Buildings & Grounds-Equipment).

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano,  
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 43 of 2018, a resolution authorizing the purchase of lawn mowing equipment.

Introduced by Councilwoman Walowit, who moved its adoption, seconded by Councilwoman Standaert.

WHEREAS, Daniel Clemens, Supervisor of Buildings and Grounds, has identified a need for lawn mowing and maintenance equipment for town owned lands and parks, and

WHEREAS, Grassland Equipment & Irrigation Corporation, Troy Schenectady Road, Latham, NY, has a Groundsmaster 4000-D Z turn mower and accessory equipment per the attached Schedule A and Schedule B, at a total cost not to exceed \$72,348.90, for purchase under New York State Contract #PC66756, and

WHEREAS, Daniel Clemens has recommended the equipment be purchased from Grassland Equipment & Irrigation pursuant to the New York State Contract identified above; now, therefore, be it

RESOLVED, that the Town Board hereby authorizes the Supervisor of Buildings & Grounds to purchase the lawn mowing equipment from Grassland Equipment & Irrigation Corp., to be paid for by municipal lease, in a total amount not to exceed \$72,348.90, from A-7112-200 (Buildings & Grounds-Equipment).

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano,  
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 44 of 2018, a resolution hiring a part-time Dispatcher for the Town of Clifton Park Senior Van.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilman Whalen.

WHEREAS, Supervisor Barrett has identified the need for hiring a part-time dispatcher for the senior van, and

WHEREAS, Linda Enders, 24 Boyack Road, Clifton Park, has been recommended to fill the position; now, therefore, be it

RESOLVED, that Linda Enders, 24 Boyack Road, Clifton Park, be appointed to fill the position of part-time Senior Van Dispatcher, at Grade 2, Step 1, to be paid \$16.64/hr. from A6772-E2250 (Community Support-Senior Support-Dispatch), effective immediately.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano,  
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 45 of 2018, a resolution authorizing Change Order #1 to the contract for the renovations and improvements to tennis courts at Sherwood Forest Park.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilman Whalen.

WHEREAS, by Resolution No. 196 of 2017, the Town Board awarded the contract to renovate and improve the Sherwood Forest tennis courts in an amount not to exceed \$47,815, and

WHEREAS, McDonald Engineering has determined that the project was substantially complete and the Certificate of Substantial Completion was signed by a town designated engineer John M. McDonald on November 11, 2017, and

WHEREAS, the contracted amount was reduced as a result of unused overage allowances built in to the original estimate, and

WHEREAS, a final voucher for invoice 2 of 2 in the amount of \$2,140 was submitted for final payment on January 24, 2018, and

WHEREAS, this final payment results in a decrease of \$5,000 in the total cost to the town; now, therefore, be it

RESOLVED, that the Supervisor is authorized to sign Change Order #1 to change the contract price to \$42,815 from Capital Projects Fund H47 due to unused allowance; and be it further

RESOLVED, that the Supervisor is authorized to sign the Certificate of Substantial Completion; and be it further

RESOLVED, that the comptroller is authorized to pay the amount of \$2,140.75 in final retainage to Valley Paving and Construction

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano,  
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 46 of 2018, a resolution authorizing the promotion of Kieran Lynch as Recreation Maintenance Supervisor in the Buildings and Grounds Department per Civil Service classification.

Introduced by Councilman Whalen, who moved its adoption, seconded by Councilwoman Standaert.

WHEREAS, upon the promotion of Daniel Clemens to Buildings & Grounds Supervisor, an opening exists for the position of Recreation Maintenance Supervisor in the Buildings and Grounds Department, and

WHEREAS, Kieran Lynch has been employed as a Motor Equipment Operator in the town's Highway Department since 2015, and has been employed with the Town of Clifton Park since October, 2004, and

WHEREAS, after interviewing Kieran Lynch, 8 Shady Glen, Ballston Lake, and reviewing his qualifications, Daniel Clemens, Buildings and Grounds Supervisor, has recommended that Kieran Lynch fill the position of Recreation Maintenance Supervisor; now, therefore, be it

RESOLVED, that the Clifton Park Town Board hereby authorizes the promotion of Kieran Lynch, 8 Shady Glen, Ballston Lake, to fill the position of Recreation Maintenance Supervisor at Grade 7, Step 1, (\$27.04/hr) through 2018, to be paid with a transfer of \$46,509 from A-7110-E4000 (Buildings & Grounds-Part-time Labor) to A-7110-E0153 (Buildings & Grounds-Employee), effective March 5, 2018.

It was noted Mr. Lynch has a CDL and experienced with the sign maker.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

PUBLIC PRIVILEGE

Jim Taylor, Beechwood Drive, speaking with regard to the Barney Road Clubhouse Zoning Board application to change offices to apartments, said the entire development should have been notified as there will be an increase in traffic, not just those within the 500 feet of the property as this project could affect the entire development, as well as the Mill Creek development. Mr. Taylor stated as long as this privately is privately owned, property values will be affected. He encouraged the town to look into purchasing the property for park purposes, noting he believes there are grants available.

Supervisor Barrett said he has been in contact with the civic association and park district representatives. He stated being a landlord with offices is not something the Town Board would want and there is no need for more town office space.

Mr. Taylor said there is concern with not knowing how many units are planned and converting from a legal standpoint. He questioned if the building could be razed noting change in usage could mean change in structure. Mr. Taylor stated the building should be brought into the "public domain".

Supervisor Barrett responded if a use variance is approved, the building cannot be razed. It was noted the application is on the March 6<sup>th</sup> Zoning Board of Appeals agenda. The Supervisor said it is important to see how it affects town entities as well, noting the parking lot easements.

MOTION BY Councilwoman Walowit, seconded by Councilman Whalen, adjourn the meeting to the next regular meeting or any other meeting necessary for the conduct of Town business.

Motion carried at 7:49 p.m.

Patricia O'Donnell  
Town Clerk