

January 22, 2013

The regular meeting of the Town Board of the Town of Clifton Park was held in the Town Office Building at 7:00 p.m., Supervisor Barrett presiding.

PLEDGE OF ALLEGIANCE TO THE FLAG

Present: Councilman Whalen
Councilman Hughes
Councilman Romano
Councilwoman Walowit
Supervisor Barrett
Town Clerk O'Donnell

Also Present: Town Attorney McCarthy
Mark Heggen, Comptroller
Myla Kramer, Director of Parks, Recreation and Community Affairs
Steven Meyers, Director of Building and Zoning
Michael O'Brien, Collection System Manager
John Scavo, Director of Planning

MOTION BY Councilman Romano, seconded by Councilwoman Walowit, to approve the minutes of the January 7th organizational meeting, as well as the regular meeting of January 7th, as presented.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilman Hughes, Councilman Romano,
Councilman Walowit, Supervisor Barrett

Noes: None

MOTION CARRIED

ANNOUNCEMENTS AND COMMUNICATION

Councilman Whalen announced a grant of up to \$1000 is being made available through the Community Arts and Culture Commission for local organizations and artists to support visual media and literary arts in town. Applications are available through the Department of Parks, Recreations and Community Affairs.

Councilman Hughes announced local band "Sirsy" will be performing at Grooms Tavern on February 1st. He further noted Winter Stewardship walks in the Dwaaskill and Hayes Nature Preserves are scheduled for February 1st and March 8th.

HOMETOWN HERO PRESENTATION

Supervisor Barrett recognized Sgt. Maria Rose Romeo as the town's Hometown Hero for her service overseas. Sgt. Romeo has served seven years in the Army National Guard and just returned from Afghanistan where she served as an Intelligence Analyst.

PRESENTATIONS TO THE BOARD

Miss Shen Softball President Brian Hennigan and Vice President Chris Markowski spoke of the drainage problem on the field. He noted there are 850 girls that use the facility from April to the end of October, including many tournaments. He explained if it rains in the morning, games have to be cancelled for the rest of the day even if the sun is shining due to the drainage problem. Mr. Hennigan reported sewer basins over flow and become quite deep and dangerous. He said Clough Harbour did a topographical survey showing Fields 1 and 3 are raised higher than Fields 2 and 4 so water drains there and Fields 5 and 6 drain into the parking lot. Mr. Hennigan said the

cost to correct the problem is approximately \$180,000 and the league is asking the town for assistance. He said they would like to start work in August. Supervisor Barrett said the town engineer will contact Peter Lillholt to make use of information he has compiled. Mr. Hennigan reported new scoreboards have been purchased, as well as two tractors, two additional sheds, clubhouse has been upgraded and dugouts remodeled. Supervisor Barrett asked that people be advised of available parking at the arena and not to park on the sides of the roads.

Supervisor Barrett noted the **Clifton Park Baseball League** is looking to build an indoor facility.

Representing **Clifton Park Basketball**, Brian Minor, Frank Massa and Tony Dzikas reported the surface of the basketball courts is deteriorating and some groups are pulling back for fear of injuries. Coach Dzikas reviewed the number of children involved in all programs and asked that all courts be installed with the adjustable baskets. Mr. Massa stated the Common is a showplace for all sports. He noted currently there are 690 children from second grade through seniors in high school playing basketball. He reported the fall ball program participants vary from 280 to 480 boys and girls for five-week program. Comptroller Heggen reported the adjustable basketball hoops cost around \$6000.

Bruce Rosenthal, President of **Clifton Park Soccer Club**, spoke about the lack of water on the soccer fields. He said there are approximately 1200 children in the fall rec program and 1200-1300 in the spring program, with approximately 450 children in the travel program which is run year round. Mr. Rosenthal agreed the Common is a showcase. He said the soccer fields surface are not great, more weeds than grass, a lot of bare spots. He reported the sprinklers have stopped working and there is no way to water the fields.

Supervisor Barrett agreed the weed spread quickly throughout the fields and explained there isn't a decent irrigation system, however, the town purchased a large sprinkler last year. He said with the amount of children in the program, it is difficult to shut down fields for repair. Mr. Rosenthal said he's afraid if it goes too long it might be necessary to rip out everything and start fresh. Supervisor Barrett stated the bottom line is getting more water to the fields and this is a challenge.

Supervisor Barrett said the town wants all the fields to be "elite" and the Common continue to be a showcase but it is a balancing of priorities. He stated with any kind of large scale project that the leagues want to partner with the town, it is expected the leagues pay a portion of costs.

Supervisor Barrett reported cell equipment will be installed on the Common soon. The town received \$15,000 up front with subsequent lease payments on an annual basis. It is envisioned that all of that money would go back into the Common. Councilman Romano noted the Common is about 25 years old and when opened 1000 youth were in the baseball league at that time. He continued about 80,000 youth in the rec program have utilized the Common since it opened, not counting the basketball program. Councilman Romano stated the Common is a tremendous asset and needs to be supported.

REPORT TO THE BOARD

Noting he was the homeowner involved with the sewer repair/reconstruction, Frank Massa thanked Collection System Manager Michael O'Brien and staff, as well as subcontractors, stating they were absolutely phenomenal, communication was great and incredibly professional. Supervisor Barrett explained Mr. Massa's property holds the sewer easement and a road had to be built through his property to reach the ravine.

Supervisor Barrett reported the sewer line break was in a ravine in the vicinity of Brookline Drive, a very difficult area to get to. It was necessary to build a road through Mr. Massa's yard in order to get down to the ravine.

Michael O'Brien, Collection System Manager, updated the Board on the sewer break, explaining it was determined to do a spot repair and restoration, as well as restoration of the Massa's yard. He feels this repair may last a year but this will give time to evaluate the area. He said engineers

are giving an estimate of approximately \$700,000 to repair the lines in the woods. Mr. O'Brien said there is the option of putting two pump stations in - one at Birch Hill Court and one at Brookline Drive and eliminate the sewer line altogether. He reported the Massa's yard has been restored as best it can for this time of year and the town will return in the spring to landscape, top soil, etc., whatever it takes to get rid of the imprint, make sure the pool heater is okay, trees to be replanted. Town engineers have researched alternatives - the pump stations come to the forefront and those pump stations would be sized for future expansion. Mr. O'Brien reported the cost of the work that has been completed is about \$100,000. He said the sizing for future expansion on Brookline Drive is estimated at \$93,000 for the Birch Hill Court pump station and \$257,000 for a pump station on Brookline Drive. Mr. O'Brien said the current line in the ravine is only servicing 40 homes and estimates the line was laid in the mid '80s. He stated the other significant line in a ravine is between Maxwell Drive and Bear Brook Court, however, in this area the ground is much more stable but contending with beavers and very difficult access.

Supervisor Barrett thanked the Massas and residents of Brookline Drive for their cooperation.

PUBLIC PRIVILEGE ON RESOLUTIONS

No one wished to be heard.

Resolution No. 14 of 2013, a resolution authorizing the Supervisor to sign a lease with Northco for a HP Designjet Multifunction Printer/Scanner/Copier for use by the Planning Department.

Introduced by Councilman Hughes who moved its adoption, seconded by Councilman Whalen.

WHEREAS, a need has been identified by the Planning Department for a new large format multifunction printer/scanner/copier, and

WHEREAS, quotes were received for the leasing of a multifunction printer, and

WHEREAS, the lowest cost structure for the leasing of a new copier was received from Northco for a total cost of \$9,453.88 for three years with the service plan, \$1.00 buyout option, service plan, setup, delivery, and training included; now, therefore, be it

RESOLVED, that the Town Supervisor is authorized to enter into a lease agreement with Northco for a HP Designjet T2300 PS Multifunction Printer for thirty six (36) months at a cost not to exceed \$262.58 per month for the three year term of the lease, as budgeted in item A-8021-009 Lease & Rentals (Planning Department).

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilman Hughes, Councilman Romano, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 15 of 2013, a resolution authorizing Code Enforcement Officers Samuel Chase, Robert Adams and Patrick Jarosz from the Building & Development Department to attend the 18th Annual Northern Adirondack Continuing Education Conference to be held in Lake Placid, New York, March 4 - 7, 2013.

Introduced by Councilman Whalen, who moved its adoption, seconded by Councilman Romano.

WHEREAS, conferences are designed to give their members the needed hours to complete the New York State twenty-four hours requirement for in service education for all Code Enforcement Officers per year in order to maintain their certification, and

WHEREAS, New York State has eliminated several of their instructor positions reducing the availability of courses locally, and substantially reducing the availability of Building officials courses offered without charge, with fewer courses given at no charge, and

WHEREAS, reduced availability of such courses locally has increased the necessity of traveling to obtain required credits, and

WHEREAS, attendance at these seminars would provide a benefit to the residents of the town and is necessary to maintain Building officials credentials; now, therefore, be it

RESOLVED, that the Building and Development Department is authorized to send Patrick Jarosz, Samuel Chase and Robert Adams to the 18th Annual Northern Adirondack Continuing Education Conference from March 4 - 7, 2013 at Lake Placid, at a total cost for three attendees not to exceed \$2,850, as budgeted from A-3620-001(Training and Conferences).

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilman Hughes, Councilman Romano,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 16 of 2013, a resolution authorizing Derek Miller, Senior Building Inspector, and Mark Kazmierczak, Assistant Building Inspector, to attend the New York State Building Officials Conference April 2-5, 2013, in Liverpool, New York.

Introduced by Councilwoman Walowit, who moved its adoption, seconded by Councilman Romano.

WHEREAS, conferences are designed to give their members the needed hours to complete the New York State twenty-four hours requirement for in service education for all code enforcement officers per year, in order to maintain their certification, and

WHEREAS, the April 2013 conference sponsored by the New York State Building Officials Chapter is necessary for the acquisition of needed credits by Building and Development Department officials, and

WHEREAS, attendance at these seminars would provide a benefit to the residents of the town and is necessary to maintain building officials credentials; now, therefore, be it

RESOLVED, that the Building and Development Department is authorized to send Derek Miller and Mark Kazmierczak to the New York State Building Officials Conference from April 2-5, 2013 in Liverpool, New York, at a total cost not to exceed \$1950 for two attendees, as budgeted from A-3620-001 (Training and Conferences).

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilman Hughes, Councilman Romano,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 17 of 2013, a resolution authorizing the Supervisor to sign a contract with Adirondack Taekwondo and Fitness Center, a new 2013 summer recreation independent contractor.

Introduced by Councilman Whalen, who moved its adoption, seconded by Councilman Hughes.

WHEREAS, Myla Kramer, Director of Parks, Recreation and Community Affairs, has requested that the Town Board authorize certain updated contracts for certain summer recreation programs; now, therefore, be it

RESOLVED, that the Town Supervisor is hereby authorized to sign a contract with Adirondack Taekwondo and Fitness Center, a new 2013 summer recreation independent contractor.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilman Hughes, Councilman Romano, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 18 of 2013, a resolution authorizing the Supervisor to sign contracts with 2013 returning summer recreation independent contractors, per Schedule "A".

Introduced by Councilwoman Walowit, who moved its adoption, seconded by Councilman Romano.

WHEREAS, Myla Kramer, Director of Parks, Recreation and Community Affairs, has requested that the Town Board authorize certain updated contracts for certain summer recreation programs, and

WHEREAS, the Town Board supports continuation of the listed summer recreation programs with the subcontractors listed on the attached Schedule "A"; now, therefore, be it

RESOLVED, that the Town Supervisor is hereby authorized to sign contracts with 2013 returning summer recreation independent contractors, per Schedule "A".

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilman Hughes, Councilman Romano, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 19 of 2013, a resolution approving the 2013 salary matrix for pool and summer camp staff.

Introduced by Councilman Romano, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, Myla Kramer, Director of Parks, Recreation and Community Affairs, has prepared a 2013 summer recreation salary matrix, per Schedule A; now, therefore, be it

RESOLVED, that the Town Board hereby adopts the 2013 salary matrix for day camp staff per Schedule A, and 2013 salary matrix for 2013 pool and swim program salaries per Schedule B.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilman Hughes, Councilman Romano, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 20 of 2013, a resolution authorizing the Supervisor to sign a lease with DeLage Landen for a Lanier Digital Copier for use by the Parks and Recreation Department and a service contract through Electronic Business Products.

Introduced by Councilman Hughes who moved its adoption, seconded by Councilman Whalen.

WHEREAS, a need has been identified by the Parks and Recreation Department for a new copier, and

WHEREAS, quotes were received for the leasing of a new copier, and

WHEREAS, the lowest cost structure for the leasing of a new copier was received from DeLage Landen for a total cost of \$12,132 for three years; now, therefore, be it

RESOLVED, that the Town Supervisor is authorized to enter into a lease agreement with DeLage Landen for a Lanier MPC 5502 Digital Copier for thirty six (36) months at a cost not to exceed \$268 per month plus \$.004 per copy for black and white services and \$.04 per copy for color services, and a service contract with Electronic Business Products, Latham, New York, total cost of \$12,132 for the three year term of the lease/contract, as budgeted in item A-7021-003 (Parks and Rec. Admin.-Copier).

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilman Hughes, Councilman Romano,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 21 of 2013, a resolution authorizing Myla Kramer and Diana Fraser to attend the New York State Recreation and Park Society Annual Conference and Business Expo.

Introduced by Councilwoman Walowit who moved its adoption, seconded by Councilman Romano.

WHEREAS, Myla Kramer, Director of Parks, Recreation and Community Affairs, has requested authorization to attend the New York State Recreation and Park Society 73rd Annual Conference and Business Expo along with Diana Fraser, Program Events Coordinator, to be held at the Radisson Hotel Rochester Riverside, Rochester, New York, March 17-19, 2013, and

WHEREAS, attendance at this conference will confer a benefit upon and be in the best interest of the Town of Clifton Park; now, therefore, be it

RESOLVED, that Myla Kramer and Diana Fraser are hereby authorized to attend the New York State Recreation and Park Society 73rd Annual Conference and Business Expo, March 17-19, 2013, in Rochester, New York, at a cost not to exceed \$1042 for both attendees, to be paid from A-7021-001 (Parks and Recreation Administration-Training & Conference).

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilman Hughes, Councilman Romano,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 22 of 2013, a resolution approving a job description for a Full Day Camp Assistant Director position.

Introduced by Councilwoman Walowit, who moved its adoption, seconded by Councilman Hughes.

WHEREAS, Myla Kramer, Director of Parks, Recreation and Community Affairs, has identified a need for a Full Day Camp Assistant Director to assist the Site Director in the day to day operation of the full day camp, and

WHEREAS, Myla Kramer recommends that the attached job description pertaining to the Full Day Camp Assistant Director position be approved; now, therefore, be it

RESOLVED, that the Town Board hereby approves the attached job description for a Full Day Camp Assistant Director position.

Ms. Kramer reported the 2012 Full Day Camp went over 200 children and it is necessary to add an assistant director.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilman Hughes, Councilman Romano,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

PUBLIC PRIVILEGE

No one wished to be heard.

MOTION by Councilwoman Walowit, seconded by Councilman Hughes, to adjourn the meeting to the next regular meeting or any other meeting necessary for the conduct of Town business.

Motion carried at 8:40 p.m.

Patricia O'Donnell
Town Clerk