

**1MINUTES OF A SPECIAL MEETING OF THE  
CLIFTON PARK INDUSTRIAL DEVELOPMENT AGENCY**

**January 5, 2009**

**Present:** Peter Fort Chairman; Jeffrey Lane, Anthony Morelli, Matthew Mazzone, David Krupski, Rebecca D'Agati

**Absent:** John Hahn

**Also Present:** Jean Mahserjian, James Carminucci, James Angus, Pat Haffner

The meeting was called to order by approximately 6:00 PM.

**Organizational Meeting**

The Agency discussed re-appointments pending for positions which expired at the close of 2008. The following positions were filled:

Vice Chair: A motion was made to appoint Rebecca D'Agati as Vice Chair. The motion was duly seconded and unanimously approved.

Treasurer: A motion was made to appoint Matthew Mazzone as Treasurer. The motion was duly seconded and unanimously approved.

Secretary: A motion was made to appoint David Krupski as Secretary. The motion was duly seconded and unanimously approved.

**Minutes**

None

**Financial Reports**

None

**Web Site**

The web site is still in draft form. A link to the site was provided to all Agency members by John Hahn via email.

**SEDC Business**

SEDC Agreement: The Agency previously approved the terms of a fee sharing agreement with SEDC. A written Agreement has been circulated to SEDC, IDA Counsel and Bond Counsel and will be executed.

Revolving Loan Fund: The Agency Committee will be meeting in January to further discuss this proposal.

**CFO – Pat Haffner**

A motion was made to appoint Pat Haffner as CFO of the Agency. The motion was duly seconded and unanimously approved.

**Other Business**

A motion was made for a resolution requiring two signatures for all transactions pertaining to IDA bank funds, with the exception of transfers between accounts within one bank, with authorized signatories being the Chairman, IDA Counsel, CEO or CFO. The motion was duly seconded and unanimously approved.

Historically the Agency has invited the CFO of the Shenendehowa School District to sit as an ex officio member of the Agency. Sue Martin filled that role for a number of years. However, when she retired, an invitation was not extended to the new CFO. An invitation will be extended to the current CFO.

**Public Privilege**

None.

A motion was made to adjourn until the next scheduled meeting; duly seconded and unanimously adopted.