



Town of Clifton Park
Saratoga County, New York
518-371-6702 Fax 383-2668

APPLICATION FOR
SEWER/SEPTIC PERMIT

Date _____

Permit No _____
SBL # _____

APPLICATION IS HEREBY MADE to the Department of Building and Development for the issuance of a permit pursuant to the New York State Fire Prevention and Building Code, for the installation of a septic system/sewer connection, or for alterations or additions, or the removal or demolition of same, as herein described. The applicant agrees to comply with all applicable laws, ordinances, or regulations governing building activities in the Town of Clifton Park and will also allow all inspectors to enter the premises for inspections.

Applicant's Name _____	Owner's Name _____
Address _____	Address _____
_____ Zip _____	_____ Zip _____
Phone _____ OR _____	Phone _____ OR _____
Address of Construction _____ Water Source _____	
<input type="checkbox"/> Sewer - Name of approved subdivision _____ Phase _____	
<input type="checkbox"/> SCSD #1 Permit (Required for all sewers which are included in SCSD #1)	
<input type="checkbox"/> Town of Clifton Park Approval	
<input type="checkbox"/> Septic System – Stamped engineered design plans MUST be provided.	
_____ Clearly Print Name	_____ Signature of Applicant, Owner or Agent
• Note: Emergencies as determined by the Building Dept. will not require a SCSD #1 permit. SCSD #1 must be notified of action.	

The application of _____ dated _____ is hereby approved (disapproved) and permission (refused) for the installation, construction, or alteration of a septic or sewer system as set forth above.

Reason for refusal of permit: _____

Dated _____

Authorized Signature



Town of Clifton Park
Department of Building and Development
One Town Hall Plaza
Clifton Park, NY 12065

Phone 518-371-6702
Fax 518-383-2668

REQUIRED INSPECTIONS FOR SEWER HOOKUP OR SEPTIC SYSTEMS

SEWER HOOKUP

1. Line from house to sewer main or manhole prior to backfill.
2. For pressure sewers – ejector pump and appropriate valves prior to backfill.
3. When connecting to Saratoga County sewer line, hookup to main or manhole must be inspected by Saratoga County Sewer District as well as the Town of Clifton Park.

SEPTIC SYSTEMS

1. Line from house to septic tank before backfill.
2. Septic tank and distribution box must be filled with water and inspected prior to backfill.
3. Leach bed lines prior to backfill.
4. Special design systems such as built up or mound systems must be inspected and certified by the design engineer as well as the Town of Clifton Park.

-
- All inspections except sewer lines require a minimum of 24 hours notice prior to inspection date.
 - **TOWN APPROVED PLANS MUST BE ON SITE FOR ALL INSPECTIONS.**



SPECIAL SEPTIC SYSTEMS

THE FOLLOWING STATEMENT IS TO BE SIGNED AND STAMPED BY A LICENSED PROFESSIONAL ENGINEER FOR EACH PROJECT FOR WHICH A SPECIAL DESIGN SEPTIC SYSTEM IS BEING PROPOSED.

The undersigned understands and agrees that the installation of the alternative septic system of their design at _____ (address) must be inspected by the design engineer. A copy of the final inspection letter certifying all work has been completed according to the plans and specifications and all applicable codes, shall be submitted to the Building Department prior to issuance of the Certificate of Compliance. It is also understood that the Town of Clifton Park Building Department must inspect the system installation. All Fill materials are to be stabilized in accordance with the proposed plans and specifications. Percolation tests are to be performed on the stabilized fill material. The results, along with any modifications to the original system design, must be submitted to the Building Department for review and approval prior to system installation.

Signature

Date

Seal: