

TOWN OF CLIFTON PARK TOWN BOARD MEETING

Tuesday, October 13, 2020

- I. **Call to Order/7:00 P. M.**
- II. **Pledge to Flag**
- III. **Roll Call**
- IV. **Approval of Town Board Minutes**
- V. **Communications/Announcements**
- VI. **Business**
 - **Resolutions for Consideration**
 - **Other Business**
- VII. **Open Public Privilege**

NOTE:

The Town Board meeting will be open to the public with strict social distancing protocol in place. All visitors must wear a face mask at all times. Each speaker shall state name and address prior to addressing the Board and shall be granted the floor for a single time frame of up to five minutes. The Board asks that members of the public respect the opportunity of the speaker at the podium to be heard, and asks that the public refrain from conducting side meetings within the meeting room. In an effort to ensure that the widest number of community viewpoints are heard, the Board asks members of groups or the public to withhold comment, if their viewpoints have already been presented.

The Board thanks everyone in attendance for their understanding and also for their desire to actively participate in the Town decision making process.

- VIII. **Adjournment**

Resolutions for Consideration
Clifton Park Town Board Meeting
October 13, 2020

<u>SOURCE</u>	<u>RESOLUTION</u>	<u>CONTACT</u>
1. Building & Development	Authorize the Assessor to levy costs for care and supervision of abandoned properties	P. Barrett
2. Historic Preservation	Schedule a public hearing to consider new applications for Conservation Easement Designation (Historic Preservation)	J. Whalen
3. Transfer Station	Authorize the purchase of two compactor receiver boxes for use at the Transfer Station	P. Barrett
4. Supervisor	Authorize the Supervisor to renew a 5-year lease agreement with Atrium Properties for property at 1 Barney Road	P. Barrett
5. Planning	Authorize the Supervisor to sign just compensation letter for Right-of-way acquisitions for pedestrian improvements at Exit 9	P. Barrett
6. Town Board	Authorize a change of location for the October 19 and November 2, 2020 Town Board Meetings	P. Barrett
7. Buildings & Grounds	Authorize the Supervisor to sign an agreement with MJ Engineering for engineering services related to the demolition and replacement of retaining walls and concrete patio at the Country Knolls Pool	P. Barrett
8. Supervisor	Accept a bid from CDPHP for mobile promotion on the Senior Express van	P. Barrett
9. Supervisor	Refer Waite Meadows PDD to the Town and County Planning Board(s) for their Advisory Opinions pursuant to §208-72D	P. Barrett
10. Supervisor	Appoint Jennyfer Gleason to the Environmental Conservation Commission	P. Barrett

Resolution No. _____ of 2020, a resolution authorizing the Assessor to re-levy the expense of repairs or maintenance against the land on which such building is located, as provided for in Section 77-12 of the Town Code.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, in February of 2012, the Town Board adopted Resolution No. 40 of 2012 to respond to isolated incidents where the abandonment of properties or extended foreclosure process results in neglect to real property; and

WHEREAS, Section 77-12, of the Town Code as amended requires that records of costs and expenses incurred in providing such maintenance be reported to the Town Board no later than November 1st of each year, and

WHEREAS, the Code Enforcement Officer has reported the identification of (12) vacant, abandoned, or foreclosure properties meeting criteria outlined in Section 77-10, and

WHEREAS, maintenance performed and contracted by the Buildings and Grounds Department pursuant to Section 77 of the Town Code has been completed by the Department of Buildings and Grounds and the Department of Building and Zoning Code Enforcement on all (12) properties at a cost of \$6,152.50, per the attached exhibit; and

WHEREAS, the Code requires that the Town Board authorize the assessor to re-levy the unpaid bills on affected properties for the next tax roll to ensure re-payment to the Town consistent with Resolution No. 40 of 2012, now therefore be it

RESOLVED, that the Town Board authorizes the Assessor to re-levy the unpaid bills on the respective properties as delineated on Attachment 1 to this resolution for the 2021 Town and County Tax bills; and be it further

RESOLVED, that all proceeds be returned in February to the Town of Clifton Park.

Resolution No. _____ of 2020, a resolution scheduling a public hearing to consider applications for the Conservation Easement program.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Town Board wishes to schedule a Public Hearing pursuant to Section 125-6 of the Town Code to hear public comment on applications by Melanie Stackewicz and Greg Carioto for the inclusion of two properties within the Town's Conservation Easement term program and

WHEREAS, the applicants have requested term conservation easement status for the following properties:

Conservation Easement (Historic Preservation) 2.5 acres 393 Vischer Ferry Road (SBL: 277.5-5-1)

Conservation Easement (Historic Preservation) .5 acre 989 Main St. (SBL: 259.9-1-20)
now, therefore, be it

RESOLVED, that a public hearing is scheduled for November 2, 2020, in the Wood Memorial Room, One Town Hall Plaza, Clifton Park, New York, at 7:05 PM to consider the above properties for inclusion in the Conservation Easement program, and be it further

RESOLVED, that each of the proposed property owners give the notice to their neighbors and other entities as provided in the Town's Conservation Easement legislation in advance of the public hearing, and the Town Clerk is directed to publish appropriate notice of the same.

Resolution No. _____ of 2020, a resolution authorizing the purchase of replacement compactor boxes for the Transfer Station.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Jeffrey Vedder, Transfer Station Supervisor, requested authorization to purchase replacement compactor boxes for existing containers that have been refurbished numerous times and are deemed no longer repairable, and

WHEREAS Valley Enterprise Container, 111 Eagleville Road, Blanchard, PA, has the replacement boxes per the attached quote, at a total cost not to exceed \$15,370.00 for purchase, and

WHEREAS, Mr. Vedder has recommended the equipment be purchased from Valley Enterprise Container; now, therefore, be it

RESOLVED, that the Comptroller is authorized to transfer \$2,984 from A-8160-95 [Transfer Station – Monitoring] to A-8160-200 [Transfer Station – Equipment]; and be it further

RESOLVED, that the Town Board hereby authorizes the Transfer Station Supervisor to purchase the replacement compactor boxes from Valley Enterprise Container, in a total amount not to exceed \$15,370.00, from A-8960-200 [Transfer Station – Equipment].

Resolution No. _____ of 2020, a resolution authorizing the Town Supervisor to enter into a Lease Renewal Agreement for properties at 1 Barney Road.

WHEREAS Resolution No. 251 of 2010 authorized the Town Supervisor to enter into an agreement for the purchase of the Clifton Knolls Executive Golf Course, and

WHEREAS, Resolution No. 251 of 2010 and Resolution No. 21 of 2016 authorized the Town to enter into a renewable rental agreement with Atrium Properties for the maintenance equipment shed, greens keeper's office, rest rooms, and putting green at the Barney Road Clubhouse, as well as a long term easement for golf course parking,

WHEREAS the Town wishes to exercise its option to renew the rental agreement with Robert Phillips of Atrium Properties for the maintenance equipment shed, greens keeper's office, rest rooms, and putting green at the Barney Road Clubhouse, as well as a long term easement for golf course parking, at an annual cost not to exceed \$11,200, and

RESOLVED, that the Supervisor is authorized to enter into the attached leasehold agreement with Atrium Properties for rental of the maintenance shed, putting green, Suite 150 at the Barney Road Clubhouse at 1 Barney Road, at \$1,400 per month from April 1, 2021 through November 30, 2025 for a total annual cost not to exceed \$11,200 per year.

Resolution No. _____ of 2020, a resolution authorizing the Supervisor to sign just compensation letters for certain right-of-way acquisitions for pedestrian improvements in the Exit 9 corridor.

Introduced by _____, who moved its adoption, seconded by

WHEREAS, by Resolution No. 37 of 2018, the Town Board authorized a professional services agreement with Greenman Pederson Inc. (GPI) for preliminary design work for a Pedestrian Safety Action Plan Grant funded project in the Exit 9 corridor area on Clifton Country Road, and

WHEREAS, by Resolution No. 8 of 2020, the Town authorized funding for design services associated with right-of-way design and acquisition, and for a boundary survey, and

WHEREAS, on October 5, 2020, GPI recommended the approval of just compensation offers for small acquisitions to advance the project, attached; now, therefore be it

RESOLVED, that the Town Board approves just compensation amounts for the properties listed to be charged to H53-7629-200 [Clifton Country Road Capital Projects – Trails - Equipment], and authorizes the Supervisor to sign the attached offer letters as recommended.

Resolution No. _____ of 2020 a resolution changing the location of the October 19, 2020 and November 2, 2020 Town Board Meetings to the Clifton Park Senior Community Center.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, by Resolution No. 1 of 2020 the Town Office Building (Vernon Wood Memorial Town Meeting Room) was designated as the official regular meeting place for the Town Board, and the official regular meetings were established as the first, second and third Monday of each month at 7:00 PM, and

WHEREAS, a State of Emergency was first declared in New York on March 7, 2020, due to COVID-19, and pursuant to Executive Order No. 202.5, issued on March 18, 2020, Town Board Meetings have a limited capacity for in-person attendance and have been accessible online, and

WHEREAS, the potential number of participants at public presentations being held on October 19 and November 2, 2020 would require more space per applicable distancing guidelines; now, therefore be it

RESOLVED, that the location for the Town Board Meetings for October 19, 2020 and November 2, 2020 will be held at 7:00 PM in the Clifton Park Senior Community Center to allow proper social distancing during public participation; and be it further

RESOLVED, that Town Board Meetings through December 2020 will then resume their regular meeting place at the Vernon Wood Memorial Town Meeting Room at Town Hall at 7:00 PM; and be it further

RESOLVED, that the Town Clerk is directed to publish notice of the change of meeting place for the October 19 and November 2, 2020 Town Board Meetings.

Resolution No. _____ of 2020, a resolution to retain MJ Engineering and Land Surveying, PC, for professional engineering services related to the demolition and replacement of retaining walls and concrete patio at the Country Knolls Pool.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Town Board, as commissioners of the Country Knolls pool, wishes to retain professional services associated with evaluation, design, and preparation of bid documents for the demolition and replacement of retaining walls and concrete decking with drainage at the Country Knolls Pool, and

WHEREAS, quotes were solicited by the Department of Buildings and Grounds, and

WHEREAS, MJ Engineering and Land Surveying, PC, 1533 Crescent Road, Clifton Park, NY submitted the lowest conforming quote for an amount not to exceed \$14,700 for engineering services; now therefore, be it

RESOLVED, that Supervisor Barrett recommends that the quote of MJ Engineering be accepted, and be it further

RESOLVED, that the Supervisor is authorized to sign an agreement with MJ Engineering for professional engineering services for the project at Country Knolls pool for \$14,770 to be paid from SP57151-135 [Country Knolls Pool – Engineering], and be it further

RESOLVED, that the comptroller is authorized to transfer \$14,700 from SP57151-200 [Country Knolls Pool – Equipment] to cover the expense.

Resolution No. _____ of 2020, accepting a proposal from CDPHP for advertising sponsorship on the Senior Express ADA Compliant Shuttle Bus.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, a request for bids for the purchase of a new shuttle bus for the senior van services was published, and bids were opened on March 13, 2020, and

WHEREAS, the bid request also included Alternate Bid #1 soliciting advertising opportunities in the form of a customized "wrap" that will depict logo, graphics and lettering of the sponsor, and

WHEREAS, Capital District Physician's Health Plan has submitted a proposal to support the purchase of the shuttle bus with promotional graphics and messaging through installation of a customized wrap promotion CDPHP Health and Wellness services, for the payment of \$3,700; now therefore be it

RESOLVED, that the sponsorship of the Senior Express Van is awarded to CDPHP for an amount equal to \$3700 to be deposited to A-2705 [Donations & Gifts].

Resolution No. _____ of 2020, a resolution referring the Waite Meadows PDD to the Planning Board for an Advisory Opinion.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Pasquariello/Waite Meadows LLC has applied for an amendment to the zoning code to authorize a 225 +/- acre mixed use planned development community, and

WHEREAS, the application also seeks authorization for 70 dwelling units in a cluster design, and

WHEREAS, the applicant also proposes an 11 +/- acre commercial area consistent with B-5 zoning, and

WHEREAS, the applicant further proposes to convey land to the Town designated for Open Space and Trails, and

WHEREAS, applications for a Planned Development District require an amendment to the special zoning district pursuant to the PDD approval process contained within §208-72 of the Town Code, and

WHEREAS, the Town Board wishes to refer the Pasquariello/Waite Meadows LLC application to the Planning Board for their advisory opinion; now, therefore be it

RESOLVED, that the application of Pasquariello/Waite Meadows LLC is referred to the Town's Planning Board for their advisory opinion pursuant to 208-71 et seq. of the Town Code.

Resolution No. _____ of 2020, a resolution appointing Jennyfer Gleason as a member of the Environmental Conservation Commission.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, due to the appointment of Keith Martin to the Planning Board, a vacancy exists on the Environmental Conservation Commission, and

WHEREAS, Jennyfer Gleason, 2 Queensbury Ct, Clifton Park has been recommended to fill the position, and

WHEREAS, Ms. Gleason's presence on the Environmental Conservation Commission will confer a benefit to the Town of Clifton Park, now, therefore be it

RESOLVED, that Jennyfer Gleason is hereby appointed to the Environmental Conservation Commission for the remainder of a two-year term, term to expire December 31, 2021.