

TOWN OF CLIFTON PARK TOWN BOARD MEETING

July 1, 2019

- I. Call to Order/7:00 P. M.**
- II. Pledge to Flag**
- III. Roll Call**
- IV. Approval of Town Board Minutes**
- V. Communications/Announcements**
- VI. Business**
 - **Recognition of Girl Scout Cadettes Julia Montesano and Emily Strife**
 - **Resolutions for Consideration**
 - **Other Business**
- VII. Open Public Privilege**

NOTE:

Each speaker shall state name and address prior to addressing the Board and shall be granted the floor for a single time frame of up to five minutes. The Board asks that members of the public respect the opportunity of the speaker at the podium to be heard, and asks that the public refrain from conducting side meetings within the meeting room. In an effort to ensure that the widest number of community viewpoints are heard, the Board asks members of groups or the public to withhold comment, if their viewpoints have already been presented.

The Board thanks everyone in attendance for their understanding and also for their desire to actively participate in the Town decision making process.

- VIII. Adjournment**

Resolutions for Consideration
Clifton Park Town Board Meeting
July 1, 2019

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| 1. Supervisor | Recognize Girl Scout Cadettes Julia Montesano and Emily Strife on the completion of their Silver Award Project | P. Barrett |
| 2. Supervisor | Approve a Memorandum of Understanding with the Town's General Unit, CSEA, for a collective bargaining agreement covering 2019-2021 | P. Barrett |
| 3. Supervisor | Authorize the hiring of additional water Safety Instructors for the 2019 Pool Season | P. Barrett |
| 4. Supervisor | Authorize Change Orders No. 1 and 2 to Bishop Beaudry Construction Contract No. 1 for EIFS Repairs to Town Hall | P. Barrett |
| 5. Building & Development | Authorize Mark Kazmierczak to attend the NYSBOC Conference in Liverpool NY | P. Barrett |
| 6. Sewer | Accept dedication of sewer systems from Dwaas Kill Fens, LLC, 711-717 Pierce Road | P. Barrett |
| 7. Buildings & Grounds | Award a contract to Bishop Beaudry Construction for repair and replacement of bricks on the exterior of Town Hall | P. Barrett |
| 8. Parks & Recreation | Authorize Maria Carson to serve alcohol during a gathering at Collins Park on August 10, 2019 from 1 pm to 5 pm | P. Barrett |
| 9. Parks & Recreation | Authorize Jennifer Michaels to serve alcohol during a gathering at Collins Park on July 27, 2019 from 3:30 pm to 7:30 pm | P. Barrett |
| 10. Parks & Recreation | Authorize the Supervisor to sign a lease agreement with the Shenendehowa Central School District for school buses to be used for summer camp field trips | P. Barrett |
| 11. Highway | Authorize residents in Country Knolls to hold a block party on Saturday September 14, 2019 on the cul-de-sac of Glenwood Drive to Morningside Drive | P. Barrett |

Resolution No. _____ of 2019, a resolution recognizing Julia Montesano and Emily Strife on the completion of their Silver Award project as Girl Scout Cadettes.

Introduced by _____, who moved its adoption, and seconded by _____.

WHEREAS, the People of the Town of Clifton Park, take immense pride in the accomplishments of residents and recognize the valuable contributions of the Girl Scouts of the United States of America to our community and to our nation; and

WHEREAS, the Silver Award, the highest award a Girl Scout Cadette can earn, demonstrates that the cadette is a leader who is organized, determined, and dedicated to improving their community; and

WHEREAS, earning the Girl Scout Silver Award puts the recipient among an exceptional group of girls who have used their knowledge and leadership skills to make a difference in the world; and

WHEREAS, Emily Strife and Julia Montesano have proven themselves to be outstanding members of the Girl Scouts of the United States of America; and

WHEREAS, before beginning their Silver Award project, Julia and Emily completed the Cadette Journey which included a Take Action Project in order to learn how to develop, plan and implement their Silver Award Project; and

WHEREAS, Julia Montesano with her fellow Scout Emily Strife chose to develop a Fairy and Gnome House Scavenger Hunt at Hayes Nature Park to encourage residents of all ages to get outside and explore the parks and trails in their community; and

WHEREAS, Julia and Emily worked on the Fairy and Gnome House Scavenger Hunt for two years, creating the houses and brochures themselves; and

WHEREAS, this Silver Award project shows that exploring Clifton Park's wide array of amazing parks, trails and open spaces can be both fun and interesting; and

WHEREAS, both Julia Montesano's and Emily Strife's dedication to the Girl Scout Promise, while using their time and energy to serve their community will prepare them for meaningful, productive roles in society; now, therefore be it

RESOLVED, that the Town Board congratulates Emily Strife and Julia Montesano on the completion of their Silver Award Project and thanks them on behalf of the People of Clifton Park for their service to the community.

Resolution No. _____ of 2016, a resolution ratifying a Memorandum of Agreement with the Civil Service Employees Association, Inc. AFSCME Local 1000, AFL-CIO, representing Town of Clifton Park General Unit of Saratoga County Local 846.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Supervisor and members of the Town Board have met with representatives of Civil Service Employees Association, Inc., and the Town General Unit in contract negotiations over the Fall, Winter, and Spring months in 2018-2019, and

WHEREAS, an Agreement has been reached in principle on an extension of the existing Collective Bargaining Agreement covering the period from January 1, 2019 to December 31, 2021, and

WHEREAS, the agreement has been memorialized in the attached Memorandum of Agreement, signed by Supervisor Phil Barrett, and representatives of CSEA, AFSCME Local 1000 AFL-CIO for the Clifton Park General Unit; now, therefore, be it

RESOLVED, that the Town Board hereby ratifies the Memorandum of Agreement dated June 19, 2019 with the Civil Service Employees Association, Inc. unit representing Town of Clifton Park General (Town Hall) Unit, a copy of which is annexed hereto as Exhibit "A", all provisions to be incorporated into a new contract as appropriate; and be it further

RESOLVED, that the provisions in the previous contract not modified by this Memorandum of Agreement to remain.

Resolution No. _____ of 2019, a resolution hiring additional Water Safety Instructors for the Clifton Park Learn-to-Swim Program.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Town Board wishes to hire Water Safety Instructors to teach students in the Learn-to-Swim Program held at Barney Road and Country Knolls Pool; and

WHEREAS, the Supervisor has recommended that the following individuals be hired as Water Safety Instructors for the Clifton Park Swim Program, per the attached Schedule A.

Now, therefore be it

RESOLVED, that the individuals in Schedule A shall be hired as Water Safety Instructors for the Learn-to-Swim Program, for the 2019 Pool Season, to be paid at the rates as stated.

Resolution No. _____ of 2019, a authorizing Change Order No. 1 and No. 2 to Contract No. 1 with Bishop Beaudry for EIFS repairs to the exterior of Town Hall.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, by Resolution No. 78 of 2019, the Town Board authorized a contract with Bishop Beaudry Construction, LLC., Schenectady, New York , for renovations to the exterior of the Town Hall Building, and

WHEREAS, Bishop Beaudry has encountered subsurface conditions necessitating requested change orders to replace EIFS at the northwest section of the building below the Attorney's offices as well as below the upper roof section of the western and eastern sides of the building, and

WHEREAS, Daniel Clemens has reviewed the change order request and recommends approval based on unforeseen conditions in both locations, now, therefore be it

RESOLVED, that the Town Board approves Change Order No. 1 in the amount of \$3,150, and be it further

RESOLVED, that the Town Board approves Change Order No. 2 in the amount of \$10,400, and be it further

RESOLVED, that the comptroller is authorized to charge \$13,550 from A-1620-200 to offset costs associated with the change orders.

Resolution No. _____ of 2019, a resolution authorizing personnel from the Building Department to attend the annual conference necessary to complete New York State requirements for Code Enforcement Officers in 2019.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, conferences are designed to give their members the needed hours to complete the New York State twenty-four hours requirement for in-service education for all Code Enforcement Officers per year, in order to maintain their certification, and

WHEREAS, the Procurement Policy 10 provides that requests to attend seminars or professional conferences involving overnight stays must be approved by the Town Board, and

WHEREAS, conferences provide the classes for the acquisition of needed credits by Building Department Officials, and involve overnight stays, and

WHEREAS, attendance at these seminars would provide a benefit to the residents of the Town and is necessary to maintain Building Officials' credentials, and

WHEREAS, Steve Myers recommends that Mark Kazmierczak be approved for attendance at the NYSBOC Conference in Liverpool, NY that was held on April 2-4, 2019, and

WHEREAS, the Town Board wishes that Building Officials attend these conferences; now, therefore, be it

RESOLVED, that the Building Department is authorized to approve Mark Kazmierczak's attendance at the NYSBOC Conference in Liverpool, NY on April 2-4, 2019, at a total cost not to exceed \$704, to be budgeted from A-3620-001(Training and Conferences).

Resolution No. _____ of 2019, a resolution accepting dedication of sewer systems from the Dwaas Kill Fens subdivision along a portion of Pierce Road.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, James McDonnell of Pierce Rd Procedure Center LLC wishes to dedicate certain sanitary sewer improvements within the Dwaas Kill Fens Subdivision along 711-717 Pierce Road to the Town of Clifton Park Sewer Department, and

WHEREAS, the Town Board agrees to accept the dedication of sanitary sewer infrastructure at the location, as well as easements for access, title insurance and Letter of Credit against future maintenance obligations for one year; now, therefore be it

RESOLVED, that the Town Board hereby accepts the dedication of certain sanitary sewer improvements, and easements per the inventory letter from Environmental Design Partnership dated April 3, 2019, attached, subject to final review of deeds, title insurance and related transfer documents by the Town Attorney.

Resolution No. _____ of 2019, a resolution awarding the contract for the Clifton Park Town Hall exterior brick repair project pursuant to General Municipal Law Section 103.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Department of Building and Grounds received quotes for the repair or replacement of damaged bricks on the exterior of the Town Hall Building, and

WHEREAS, Bishop Beaudry Construction, Schenectady, New York submitted a quote in an amount not to exceed of \$20,800 in response to the request for quotes, and

WHEREAS, Bishop Beaudry recently concluded a contract for exterior EIFS renovations to Town Hall, and

WHEREAS, Dan Clemens, recommends that the contract be awarded to Bishop Beaudry as lowest quote, and

WHEREAS, Bishop Beaudry has demonstrated qualifications and ability to satisfactorily perform work for the Town; now, therefore be it

RESOLVED, that the bid for the exterior renovations for the Town Hall Building be awarded to Bishop Beaudry Construction, 2885 Curry Road, Schenectady, on the basis of their bid, and the Supervisor is authorized to sign the attached contract in an amount not to exceed \$20,800; and be it further

RESOLVED, that the comptroller is authorized to transfer \$20,800 from unassigned fund balance A-914 to A-1620-200 to offset costs of the work.

Resolution No. _____ of 2019, a resolution authorizing Maria Carson to serve alcoholic beverages at a gathering to be held at Collins Park on August 10, 2019.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Maria Carson is hosting a gathering at Collins Park and has requested permission to serve alcohol in the form of beer and wine at the event, and

WHEREAS, Maria Carson has submitted a permit application for use of the Pavilion at Collins Park on August 10, 2019 from 1:00pm to 5:00pm for a gathering; now, therefore, be it

RESOLVED, that Maria Carson, 23 Shadow Wood Way, Ballston Lake, is hereby authorized to serve beer and wine at a gathering to be held at Collins Park on August 10, 2019 from 1:00pm to 5:00pm.

Resolution No. _____ of 2019, a resolution authorizing Jennifer Michaels to serve alcoholic beverages at a gathering to be held at Collins Park on July 27, 2019.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Jennifer Michaels is hosting a gathering at Collins Park and has requested permission to serve alcohol in the form of beer and wine at the event, and

WHEREAS, Jennifer Michaels has submitted a permit application for use of the Pavilion at Collins Park on July 27, 2019 from 3:30pm to 7:30pm for a gathering; now, therefore, be it

RESOLVED, that Jennifer Michaels, 3E Sandy Pointe Dr, Clifton Park, is hereby authorized to serve beer and wine at a gathering to be held at Collins Park on July 27, 2019 from 3:30pm to 7:30pm.

Resolution No. _____ of 2019, a resolution authorizing the Supervisor to sign a lease agreement with the Shenendehowa Central School District for school buses to be used for full day and half day camp field trips.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Town of Clifton Park (the Lessee) operates a summer recreation program from July 1, 2019 through August 23, 2019, and

WHEREAS, many program activities involve transporting students to other locations, and

WHEREAS, Shenendehowa Central School District (the Lessor) owns certain school buses which are not needed for the transportation of students during school break periods, and

WHEREAS, the Director of Parks, Recreation and Community Affairs desires to lease certain school buses to be used to transport participants in connection with program activities; now, therefore, be it

RESOLVED, that the Town Supervisor is hereby authorized to sign the attached lease agreement with Shenendehowa Central School District for the lease of school buses to be used for full day and half-day camp field trips, costs to include rental fees: \$2.10 per driven mile and \$32.35 per hour for all hours the bus driver is on duty, to be paid from A-7310-099 (Summer Rec.-Day Camp Exp.) and A-7320-099 (Summer Rec.-Full-Day Day Camp Exp.).

Resolution No. _____ of 2019, a resolution authorizing the residents of the cul-de-sac of Glenwood Drive in the Country Knolls Subdivision to conduct a Block Party on September 14, 2019.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the residents of the Country Knolls Subdivision plan to conduct a block party within the subdivision on September 14, 2019 from 12:00 P.M. to 10:00 P.M. and have requested permission to use the cul-de sac of Glenwood Drive to Morningside Drive, for their party activities; now, therefore be it

RESOLVED, that the Town Highway Superintendent recommends that the request be approved, for the use of a portion of Glenwood Drive, September 14, 2019 from 12:00 P.M. to 10:00 P.M. to be used for party activities, so long as those activities do not block off the streets, and make sure emergency vehicles can gain access to the street if needed; and be it further

RESOLVED, that the residents shall be responsible for all clean-up activities on Town property or on the street right-of-way resulting from the social activity; and be it further

RESOLVED, that a copy of this resolution be sent to the applicable Fire Department, the Ambulance Corps., the Sheriff's Department and the State Police.