

TOWN OF CLIFTON PARK TOWN BOARD MEETING

December 3, 2018

I. Call to Order/7:00 P. M.

II. Pledge to Flag

III. Roll Call

IV. Approval of Town Board Minutes

V. Communications/Announcements

VI. Business

- **Recognize the 17th Annual the Capital District Senior Issues Forum Lifetime Achievement Award Honoree, Patricia Lawrence**
- **Public Hearing on Re-establishment of Ballston Lake Sewer District 7:00pm**
- **Public Hearing on Ballston Lake Sewer District Eminent Domain Procedure Law 7:05pm**
- **Public Hearing on proposed changes to define minimum land area requirements for 2-family dwelling units in certain zones 7:10pm**
- **Resolutions for Consideration**
- **Other Business**

VII. Open Public Privilege

NOTE:

Each speaker shall state name and address prior to addressing the Board and shall be granted the floor for a single time frame of up to five minutes. The Board asks that members of the public respect the opportunity of the speaker at the podium to be heard, and asks that the public refrain from conducting side meetings within the meeting room. In an effort to ensure that the widest number of community viewpoints are heard, the Board asks members of groups or the public to withhold comment, if their viewpoints have already been presented.

The Board thanks everyone in attendance for their understanding and also for their desire to actively participate in the Town decision making process.

VI. Adjournment

Resolutions for Consideration
Clifton Park Town Board Meeting

December 3, 2018

<u>SOURCE</u>	<u>RESOLUTION</u>	<u>CONTACT</u>
1. Supervisor	Schedule the organizational meeting for Wednesday January 2, 2019	P. Barrett
2. Comptroller	Authorize budget transfers for calendar year 2018	P. Barrett
3. Supervisor	Authorize the Supervisor to sign a Memorandum of Understanding with the Nordic Ski Club	P. Barrett
4. Supervisor	Approve Change Order No.1 for The Clifton Park Senior Community Center Door Replacement Project	P. Barrett
5. Buildings & Grounds	Authorize the hiring of Nicholas W. Arp as a Laborer in Buildings and Grounds	P. Barrett
6. Buildings & Grounds	Award a contract to Service Master of Upstate NY for mold remediation in Town Hall	P. Barrett
7. Supervisor	Award a contract for the purchase of swimming pool mechanical parts to Pool Supply World	P. Barrett
8. Supervisor	Authorize the Town to submit Transportation Improvement Program 2019-2024 applications and commit to local match	P. Barrett
9. Sewer	Authorize the Supervisor to sign an Outside User Agreement with VP Outlot South LLC for connection to Clifton Country Road Sewer District No. 1	P. Barrett

Resolution No. _____ of 2018, a resolution scheduling the 2019 Organizational Meeting, and the first 2019 Town Board Meeting for the Town of Clifton Park.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Town Board wishes to schedule the 2019 Organizational Meeting and the first 2019 Town Board Meeting; now therefore be it

RESOLVED, that the 2019 Organizational Meeting for the Town of Clifton Park shall be held on Wednesday, January 2, 2019, at 7:00 p.m. in the Wood Memorial Meeting Room, One Town Hall Plaza, Clifton Park, New York; and be it further

RESOLVED, that the first Town Board Meeting of 2019 will be held on Wednesday, January 2, 2019 immediately following the Organizational Meeting, in the Wood Memorial Room, One Town Hall Plaza, Clifton Park, New York.

Resolution No _____ of 2018, a resolution authorizing budget transfers for calendar year 2018 as specified in Exhibit A.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Comptroller has recommended that certain budget adjustments contained in Exhibit A be made to address the needs of all funds as well as other miscellaneous expenditures as set forth in Exhibit A; now, therefore, be it

RESOLVED, that the budget transfers specified in Exhibit A be adopted per the Comptroller's recommendations.

Resolution No. _____ of 2018, a resolution authorizing the renewal of a Memorandum of Agreement with Shenendehowa Nordic Ski Club.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Town owns Kinns Road Park and Garnsey Park as Park properties which are popular with hikers, runners and cross country (Nordic) skiers during winter seasons, and

WHEREAS, the Town acquired Garnsey Park in 2005-20007, and dedicated the land as public parkland by resolution 249 of 2007, and

WHEREAS, the Shenendehowa Nordic Club has acquired specialized equipment, including a snow mobile, sled, groomer, and trailer to transport equipment for the purpose of grooming cross-country ski trails without conflict with other uses, and

WHEREAS, the club utilized their equipment and manpower during the 2017-2018 winter season to expand trail grooming to Garnsey Park as well as Kinns Road Park to provide additional opportunities for cross-country skiers, and ski teams, snowshoers, and walkers, alike, pursuant to an agreement approved by Resolution No. 18 of 2018, and

WHEREAS, the Town Board supports the Shenendehowa Nordic Club's volunteer efforts and activities which provide additional opportunities for outdoor recreation at Garnsey Park and Kinns Road Park and wishes to re-new the agreement with the Club for a three-year term, now, therefore be it

RESOLVED, that the Supervisor is authorized to execute the attached Memorandum of Agreement with the Shenendehowa Nordic Club for trail grooming services for ski seasons through March, 2021.

Resolution No. _____ of 2018, a resolution authorizing Change Order #1 and #2 to the contract for replacement of the door at the Clifton Park Senior Community Center.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, by Resolution No. 165 of 2018, the Town Board awarded Contract No. 2 – Door Replacement to replace an entry door at the Clifton Park Senior Community Center to Bishop Beaudry Construction, LLC, in an amount not to exceed \$39,650.00, and

WHEREAS, Bishop Beaudry Construction has submitted a no cost time extension in Change Order #1 to extend the date of completion to September 28, 2018, and

WHEREAS, JME/KB Engineering, P.C. has deemed the project substantially complete in a letter addressed on November 19, 2018; now, therefore, be it

RESOLVED, that the Town Board authorizes Change Order #1 a no cost time extension for the installation of a replacement door at the Senior Community Center, and be it further

RESOLVED, that the Town Board authorizes Change Order #2 to release unused allowance amounts, and be it further

RESOLVED, that the Comptroller is authorized to pay Invoice #2 for the remaining balance of \$1,920.00, to be paid from A-1624-200.

Resolution No. _____ of 2018 a resolution authorizing the hiring of a laborer for the Clifton Knolls Park District, and Building and Grounds Department

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, a position was created, and funds allocated for the retention of a Laborer with the Buildings and Grounds Department to provided maintenance services for both the Clifton Knolls Park District and for services throughout the Town, and

WHEREAS, the Supervisor and Park District concur on the recommendation of Nicholas Arp, 628 Clifton Park Center Road, to fill the position, now, therefore be it

RESOLVED, that Nicholas Arp be hired as a Laborer full time effective January 2, 2019, within the Buildings and Grounds Department, with emphasis on Clifton Knolls Park District property and facilities during Spring, Summer and Fall seasons, and be it further

RESOLVED, that Mr. Arp be compensated at \$37,688.00 Grade 3, Step 1 annually with 75% paid from SP 7131-Exxx, and 25% from A7110-Exxx.

Resolution No. _____ of 2018, a resolution awarding the contract for mold remediation at Town Hall to Service Master of Upstate NY.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Daniel Clemens, Superintendent of Buildings & Grounds received quotes for remediation of mold found in the Buildings and Grounds Department of Town Hall; and

WHEREAS, the lowest conforming quote for the work to be done, which includes mold remediation at the site, was submitted by Service Master of Upstate NY in an amount not to exceed \$11,547.57; now therefore be it

RESOLVED, that the Town Board awards the contract to Service Master of Upstate NY, for mold remediation at Town Hall, at a cost not to exceed \$11,547.57, to be paid with a transfer from Undesignated Fund Balance to A-1620-200.

Resolution No. _____ of 2018, a resolution awarding the bid for mechanical equipment for the pools.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, on November 16, 2018, bids were received for the above referenced contract, and

WHEREAS, the Supervisor has recommended that the bid for pool equipment for the three town pools be awarded to Pool Supply World, of www.poolsupplyworld.com in an amount not to exceed \$11,231.64, now, therefore be it

RESOLVED, that the Town of Clifton Park hereby accepts and awards the above referenced bid to Pool Supply World for \$11,231.64, to be paid as follows; \$6681.98 from line A-7150-200 (Barney Road Pool – Equipment), \$3996.00 from line A-7152-200 (Locust Lane Pool – Equipment) and \$553.66 from line SP5-7151-200 (Country Knolls Pool – Equipment), in accordance with the equipment used at each pool.

Resolution No. _____ of 2018, a resolution authorizing the Supervisor to submit Grant Applications to the Capital District Transportation Committee for the 2019-2024 funding grants under the Transportation Improvements Program (TIP).

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the New York State Department of Transportation administers the TIP Program of federally funded locally administered transportation projects pursuant to federal statute; and

WHEREAS, the Town Board policy supports transportation improvements including those for the expansion of non-motorized transportation alternatives as well as projects for enhanced driver safety and modernization whenever feasible; and

WHEREAS, eligibility criteria for the TIP program includes a commitment of 20% matching funds from local sponsors for each project awarded funding under the program; and

The Planning Department has identified five strong potential projects which meet eligibility criteria under the TIP program; and

WHEREAS, the Town Board wishes to express its support for the following projects within the Town:

1. Town Center walkability including concrete sidewalks and Clifton Country Road pedestrian improvements
2. Route 146 and 146A bicyclist and pedestrian improvements
3. Grooms Road multi-use trails and crossings: S. Barney Road to Moe Road Trail
4. Hubbs Road multi-use trails and crossings which will connect existing sidewalks and wide shoulder at Longkill Road to Dutch Meadows Drive
5. Transportation safety and driver safety improvements at Miller Road/Tanner Road and NYS 146 intersection to Vista Drive to include bike/ped connectivity with proposed roundabout

Now, therefore be it

RESOLVED, that the Supervisor is authorized to submit 2019-2024 TIP Applications for each of these proposed projects; and be it further

RESOLVED, that the Town Board expresses support for committing the 20% local matching funds necessary to accept funding for any and/or each of the projects for which funding applications are submitted.

Resolution No. of 2018 a resolution approving an outside user connection to the Clifton Country Road Sewer District No. 1 for property located at 15 Clifton Country Road.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Town Board as Commissioners of the Clifton Country Road Sewer District No. 1 has received a request to extend service to land owned by VP Outlot South, LLC, at 15 Clifton Country Road, more particularly identified as SBL: 272.-1-44.3; and

WHEREAS, CP Outlot South, LLC intends to request the inclusion into an expanded sewer district after subdivision of 15 Clifton Country Road is completed and separate tax identification numbers have been assigned; and

WHEREAS, the real property is located outside the current service area of the Clifton Country Road Sewer District No. 1; and

WHEREAS, Mike O'Brien, Collections Systems Manager has determined that sufficient capacity exists within the Clifton Country Road Sewer District No. 1 sanitary sewer system to provide service to the property; and

WHEREAS, the Town Board recognizes the environmental, planning and policy objectives met by approving Sanitary Sewer Service over alternative plans for new Septic Systems; now therefore be it

RESOLVED, that the Town Board as Commissioners of the Clifton Country Road Sewer District No. 1, hereby approves an outside user connection to the District's facilities for property located at 15 Clifton Country Road, Clifton Park, NY; and be it further

RESOLVED, that connection fee of \$1,000 per lateral and the permit fee of \$50 per lateral applies pursuant to Town Code §169-103; and be it further

RESOLVED, that the Outside User Agreement shall be assigned to the commercial establishments constructed at 15 Clifton Country Road, SBL 272.-1-44.3, and connected to the Clifton Country Road Sewer District No. 1 facilities.