

# TOWN OF CLIFTON PARK TOWN BOARD MEETING

May 21, 2018

- I. **Call to Order/7:00 P. M.**
- II. **Pledge to Flag**
- III. **Roll Call**
- IV. **Approval of Town Board Minutes**
- V. **Communications/Announcements**
- VI. **Business**
  - **Recognition – Open Space Award – Ray Seymour**
  - **Resolutions for Consideration**
  - **Other Business**
- VII. **Open Public Privilege**

NOTE:

Each speaker shall state name and address prior to addressing the Board and shall be granted the floor for a single time frame of up to five minutes. The Board asks that members of the public respect the opportunity of the speaker at the podium to be heard, and asks that the public refrain from conducting side meetings within the meeting room. In an effort to ensure that the widest number of community viewpoints are heard, the Board asks members of groups or the public to withhold comment, if their viewpoints have already been presented.

The Board thanks everyone in attendance for their understanding and also for their desire to actively participate in the Town decision making process.

- VIII. **Adjournment**

Resolutions for Consideration  
Clifton Park Town Board Meeting

**May 21, 2018**

<u>SOURCE</u>	<u>RESOLUTION</u>	<u>CONTACT</u>
1. Receiver of Taxes & Assessments	Authorize the Receiver of Taxes & Assessments to attend the New York State Association of Tax Receivers & Collectors Seminar June 10-13, 2018 in Lake Placid, NY	P. Barrett
2. Buildings & Grounds	Authorize the hiring of seasonal help for the Building & Grounds Department for summer 2108	P. Barrett
3. Buildings & Grounds	Authorize the hiring of seasonal help for landscaping in Clifton Knolls	P. Barrett
4. Supervisor	Accept dedication of roadways, easements and open spaces in the Oronacah Farms Subdivision (aka Vischer's Landing)	P. Barrett
5. Supervisor	Appoint Susan Leonard to permanent status as Director of Senior Community Center per civil service classification	P. Barrett
6. Supervisor	Authorize an amendment to the "2018 Summer Pool Directors/Managers Schedule A".	P. Barrett
7. Comptroller	Resolution hiring Megan Mydosh as Account Clerk Typist in the Comptroller's office	P. Barrett
8. Supervisor	Support an application to the Saratoga County Farmland and Open Space Protection Program by Bowman Orchards	P. Barrett
9. Supervisor	Support an application to the Saratoga County Farmland and Open Space Protection Program by Maple Hill Farm	P. Barrett
10. Supervisor	Award a contract for maintenance and improvements for the Clifton Common Kids' Corner playground equipment	P. Barrett
11. Supervisor	Approve a NYSERDA contract and Clean Energies Community Grant funding for LED lighting at Prestige Services Arena	P. Barrett

Resolution No. \_\_\_\_\_ of 2018, a resolution authorizing the Receiver of Taxes and Assessments to attend the New York State Association of Tax Receivers and Collector's Seminar.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, Rose Savallo, Receiver of Taxes & Assessments, has requested permission to attend the New York State Association of Town's Tax Collector's Seminar to be held at the Golden Arrow Lakeside Resort in Lake Placid, New York, June 10-13, 2018 at a cost not to exceed \$800.00, and

WHEREAS, the amount has been budgeted for 2018 in budget line item A-1330-1 (Tax Collector Travel & Conferences) and

WHEREAS, attendance at the Seminar would confer a benefit to the Town's citizens; now, therefore, be it

RESOLVED, that Rose Savallo is hereby authorized to attend the Tax Collector's Seminar in Lake Placid, New York from June 10-13, 2018, at a cost not to exceed \$800.00, includes registration fee, lodging and meals, to be vouchered appropriately, and to be paid from budget line item A-1330-1 (Tax Collector Travel & Conferences).

Resolution No. \_\_\_\_\_ of 2018 a resolution authorizing the hiring of 2018 summer help for the Buildings and Grounds Department.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, openings exist for seasonal help in the Buildings and Grounds Department;  
and

WHEREAS, Daniel Clemens, Buildings and Grounds Supervisor, has recommended that the individuals listed as Summer Hires for Buildings and Grounds on the attached Schedule A be hired to fill the positions; now therefore, be it

RESOLVED, that Geoffrey Frey and Christopher Jupin be hired as seasonal workers for Buildings and Grounds for the summer of 2018, at \$10.00 per hour, effective immediately, to be budgeted from A7110-E4000.

Resolution No. \_\_\_\_\_ of 2018 a resolution authorizing the hiring of 2018 summer help for the Clifton Knolls Park District.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, openings exist for seasonal landscaping work in the Clifton Knolls Park District; and

WHEREAS, Daniel Clemens, Buildings and Grounds Supervisor, has recommended that the individuals listed as Summer Hires for Clifton Knolls on the attached Schedule A be hired to fill the positions; now therefore, be it

RESOLVED, that Joseph DeFeciani and Michael Spulnick be hired as seasonal workers for Buildings and Grounds for the summer of 2018, at \$10.00 per hour, effective immediately, to be budgeted from SP3-7131-E4000.

Resolution No. \_\_\_\_\_ of 2018 a resolution accepting the conveyance of a portion of roadways, open space parcels, and utility and access easement(s), subject to easements retained for driveway access.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, as a condition of approval for the Oronacah Farms Residential Subdivision, also known as Vischer’s Landing, March 27, 2007, the Town of Clifton Park Planning Board required that the applicant convey lands to the Town of Clifton Park for such purposes as are incidental thereto and for the benefit of the grantee; now therefore be it

RESOLVED, that the Town Board hereby accepts the conveyance of lands and Roads from Kain Development, LLC, briefly described as follows:

<u>Description</u>	<u>SBL</u>
Pond View Drive	277.5-5-99 (portion of)
Bridgewater Court	277.5-5-99 (portion of)
Open Space Parcel A	277.5-5-23
Open Space Parcel B	277.5-5-22
Utility Easement Lot 18 & 19 aka 6 & 8 Bridgewater Ct.	277.5-5-3.1 & 277.5-5-4.1
Utility Easement & Future R.O.W.	277.5-5-23 (portion of)
Easement along Vischer Ferry Rd.	277.5-5-1 & 277.5-5-2 (portion of)

and be it further

RESOLVED, that this conveyance is expressly conditioned upon receipt and approval by the Town Attorney of all necessary documents including review of the recorded Deed in the Saratoga County Clerk’s Office, metes and bounds description of the conveyance and retained easements, provision of title report, provisions for payment of all taxes, recording fees, and assessments which are acceptable to the Town Attorney, and be it further

RESOLVED, that there be appended to the within resolution, a copy of the recorded conveyance after it has been filed with the Saratoga County Clerk, and be it further

RESOLVED, that in accordance with the provision of section 171 of the Highway law of the State of New York, consent be and the same hereby is given to the Superintendent of Highways of the Town of Clifton Park to make an Order laying out the aforesaid road(s) as public highway(s); and, be it further

RESOLVED, that the Town Superintendent of Highways is hereby authorized to post a thirty (30) miles per hour speed limit for the herein described highway(s), together with all necessary regulatory signs for proper traffic control.

Resolution No. \_\_\_\_\_ of 2018, a resolution appointing Susan H. Leonard to permanent status as Director of the Clifton Park Senior Community Center.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, Susan H. Leonard, 21 Spruce Street, Clifton Park, was provisionally appointed by Resolution No. 175 of 2017 as the Director of the Senior Community Center, and

WHEREAS, Susan Leonard successfully passed the Civil Service Exam for the position of Director of the Clifton Park Senior Community Center and was certified as a permanent employee on May 15, 2018; now, therefore be it

RESOLVED, that Susan H. Leonard, 21 Spruce Street, Clifton Park, is hereby appointed to permanent status as Director of the Clifton Park Senior Community Center per Civil Service Certification as of May 15, 2018.

Resolution No. \_\_\_\_\_ of 2018, a resolution authorizing an amendment to the "2018 Summer Pool Directors/Managers Schedule A".

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, by Resolution 78 of 2018 the Town Board authorized the hiring of Management and Training Staff to operate the three Town-owned pools for the 2018 Season; and

WHEREAS, the Town Board wishes to hire Michael Stone, 315 Kings Road, Schenectady, in the place of David Czechowski as originally listed in "Schedule A 2018 Summer Pool Directors/Managers", now, therefore be it

RESOLVED, that the attached Schedule A as amended will be the staff for the three Town-owned pools, with start dates and ending dates as indicated.



**Schedule A**

**2018 Summer Pool Director/Managers  
(Amended May 2018)**

<b>Name/Address</b>	<b>Site/Position</b>	<b>Pay Rate</b>	<b>Step</b>	<b>Budget Account</b>	<b>Start Date</b>	<b>End Date</b>
Duane Nichols 36 Ponderosa Drive Clifton Park, NY 12065	Pool Director	\$25.50/hr	7	A-7150-E4600, A-7152-E4600 , SP5-7151-E125 A-7310-E9000	2/15/18	11/1/18
	Camp Aquatic Dir	\$22.00/hr	8			
Bruce Sutphin 5 Granada Drive Clifton Park, NY 12065	Locust Lane Pool Mgr	\$21.50/hr	7	A-7152-E4680	2/15/18	11/1/18
	Barney Road Pool Mgr	\$21.50/hr	7	A-7150-E4680		
Brian S. Czerpak 6 Dandelion Drive Gansevoort, NY 12831	Country Knolls Pool Mgr	\$22.00/hr	8	SP5-7151-E4680	2/15/18	11/1/18
Michael Stone 315 Kings Road Schenectady, NY 12304	Learn to Swim Director	\$3502	1	A-7310-E4575	5/21/18	11/1/18
	Certification Trainer	\$22.35/hr	G5/S1	A-7320-E4575, A-7150-E4575, A-7152-E4575, SP5-7151-E4575		
	LTS Trainer	\$18.50/hr	1	A-7310-E4575		

Resolution No. \_\_\_\_\_ of 2018, a resolution authorizing the hiring of Megan Mydosh as Account Clerk Typist in the Comptroller's Office.

Introduced by \_\_\_\_\_ who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, an opening exists for the position of Account Clerk Typist in the Comptroller's Office, and

WHEREAS, the Comptroller's Office interviewed eligible candidates from the Account Clerk Typist Certification of Eligibles List maintained by the Saratoga County Department of Personnel, and

WHEREAS, after interviewing Megan Mydosh, 718A Bruno Road, Clifton Park, and reviewing her qualifications, Mark Heggen, Comptroller has recommended that Megan be hired to fill the position; now, therefore, be it

RESOLVED, that the Town Board of the Town of Clifton Park hereby authorizes the hiring of Megan Mydosh, to fill the position of Account Clerk Typist, at Grade 4, Step 1 (\$23.02) per hour, effective June 4, 2018. The amount of \$24,171 needed for the balance of 2018, to be paid with a transfer from A-01315-E0715 to A-01315-Exxx.

Resolution No. \_\_\_\_\_ of 2018, a resolution supporting the application of Bowman Orchards to the Saratoga County Farmland and Open Space Protection Program.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, Kevin and Martha Bowman and Bowman Real Estate Holding Company, LLC are the owners of certain real property (the "Property") known as Bowman Orchards and consisting of approximately 95.65 acres of viable agricultural land in tax map parcels #282.2-27.11, 282.2-27.12, and 282.2-27.14 located on Sugarhill Road in the Town of Clifton Park, and

WHEREAS, the Bowmans are interested in protecting the Property for agricultural purposes by conveying a permanent conservation easement on the land, and

WHEREAS, the Town's Comprehensive Planning Documents include the Comprehensive Plan and the Clifton Park Open Space Plan, adopted by the Town Board by Resolution # 115 of 2003, and

WHEREAS, the Town's Open Space Plan includes a farmland protection program, with a primary goal to "preserve and enhance the historic, residential, agricultural and rural nature of the Town of Clifton Park" and to protect farmland by "partner(ing) with state and federal grant programs to obtain conservation easements," and

WHEREAS, the Saratoga County Farmland Protection and Open Space Preservation grant program was established in 2003 by the County Board of Supervisors to aide farmers in meeting the required local match of the New York State Farmland Protection Implementation Grant Program (FPIG) which enables the purchase of development rights (PDR) on eligible farmland, and

WHEREAS, the Saratoga County Agricultural and Farmland Protection Board passed a resolution endorsing the conservation of this Property on April 25, 2018, and

WHEREAS, the Saratoga County Board of Supervisors has allocated \$100,000 for the 2018 Farmland Protection and Open Space grant program and eligible applicants include all Saratoga County municipalities and not-for-profit land trusts, and

WHEREAS, Saratoga PLAN is a New York not-for-profit conservation organization dedicated to preserving the rural character, natural habitats, and scenic beauty of Saratoga County so these irreplaceable assets are accessible to all and available for present and future generation, and

WHEREAS, the Bowman agricultural property is a working farm and is squarely within the primary goals of both the town's Comprehensive Planning Documents and the County Farmland Protection program; now, therefore, be it

RESOLVED that the Town Board fully supports and endorses the application by Saratoga PLAN for Bowman Orchards for funding from Saratoga County, and be it further

RESOLVED that the Town Board is willing to partner with Saratoga Plan to facilitate grant funding from Saratoga County to Saratoga PLAN, and is willing to consider contributing to the project.

Resolution No. \_\_\_\_\_ of 2018, a resolution supporting the application of Maple Hill Farm to the Saratoga County Farmland and Open Space Protection Program.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, Kurt and Juliette Swartz are the owners of certain real property (the "Property") known as Maple Hill Farm and consisting of approximately 72.9 acres of viable agricultural land in tax map parcel #263.-2-8.1 located on Ashdown Road and 146A in the Town of Clifton Park, and

WHEREAS, the Swartzes are interested in protecting the Property for agricultural purposes by conveying a permanent conservation easement on the land, and

WHEREAS, the Town's Comprehensive Planning Documents include the Comprehensive Plan and the Clifton Park Open Space Plan, adopted by the Town Board by Resolution # 115 of 2003, and

WHEREAS, the Town's Open Space Plan includes a farmland protection program, with a primary goal to "preserve and enhance the historic, residential, agricultural and rural nature of the Town of Clifton Park" and to protect farmland by "partner(ing) with state and federal grant programs to obtain conservation easements," and

WHEREAS, the Saratoga County Farmland Protection and Open Space Preservation grant program was established in 2003 by the County Board of Supervisors to aide farmers in meeting the required local match of the New York State Farmland Protection Implementation Grant Program (FPIG) which enables the purchase of development rights (PDR) on eligible farmland, and

WHEREAS, the Saratoga County Agricultural and Farmland Protection Board passed a resolution endorsing the conservation of this Property on April 25, 2018, and

WHEREAS, the Saratoga County Board of Supervisors has allocated \$100,000 for the 2018 Farmland Protection and Open Space grant program and eligible applicants include all Saratoga County municipalities and not-for-profit land trusts, and

WHEREAS, Saratoga PLAN is a New York not-for-profit conservation organization dedicated to preserving the rural character, natural habitats, and scenic beauty of Saratoga County so these irreplaceable assets are accessible to all and available for present and future generation, and

WHEREAS, the Maple Hill Farm agricultural property is a working farm and is squarely within the primary goals of both the town's Comprehensive Planning Documents and the County Farmland Protection program; now, therefore, be it

RESOLVED that the Town Board fully supports and endorses the application by Saratoga PLAN for Maple Hill Farm for funding from Saratoga County, and be it further

RESOLVED that the Town Board is willing to partner with Saratoga Plan to facilitate grant funding from Saratoga County to Saratoga PLAN, and is willing to consider contributing to the project.

Resolution No. \_\_\_\_\_ of 2018, a resolution awarding the contract for upgrades to Kids' Corner Playground to Play by Design.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, Supervisor Barrett has been working with user groups on concepts and plans for potential upgrades to the Kids' Corner Playground at the Clifton Common, and

WHEREAS, the Town has reviewed proposals for design, plans and concepts for modernizing the play area and constructing play apparatus at the park, and

WHEREAS, Play by Design, 119 West Buffalo Street, Ithaca, NY has proposed a custom designed concept for the upgrades to the Kids' Corner area of the playground, which includes specification and supply of playground equipment for the play area, and

WHEREAS, Play by Design will provide design services, as well as carpentry labor, materials, safety surfacing, and will specify and provide the playground equipment, and

WHEREAS, the play area will be designed to current ASTM and Consumer Product Safety Commission Guidelines, and will meet Americans with Disabilities Act accessory guidelines, and

WHEREAS the design concept by Play be Design best meets the Town's needs based on the type of equipment specified, layout concept, safety surfacing and pricing; now, therefore be it

RESOLVED, that the Town Board awards a lump sum contract for the design, specification and construction of upgraded equipment and play area for the Kids' Corner Playground at the Clifton Common to Play by Design in an amount not to exceed \$76,000, and be it further

RESOLVED, that the comptroller is authorized to transfer \$76,000 designated for capital projects from A-886 to A7112-200 to fund the project.

Resolution No. \_\_\_\_\_ of 2018, a resolution approving a NYSERDA contract and grant funding for LED lighting at Prestige Services Arena.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, the Town of Clifton Park participates in the Clean Energy Communities Program, and has achieved the high impact items required to qualify for grant funding under the program, and

WHEREAS, the Town has been awarded a grant from NYSERDA in the amount of \$50,000 under the program, to be used to offset costs of energy efficiency programs, and

WHEREAS, by Resolution #22 of 2018, the Town Board awarded a bid for LED upgrades to the lighting systems at the Prestige Services Arena to Graybar Electric, and at the basketball courts at the Clifton Common, and

WHEREAS, upgraded lighting systems will improve the user experience for the hockey teams and skaters that use the ice arena, as well as indoor lacrosse, summer day camp, and the basketball leagues and recreational users at the basketball courts, while saving substantial energy costs for the town's operation of these popular recreational facilities, and

WHEREAS, the Town Board wishes to accept the \$50,000 grant proposed by NYSERDA to enable work to begin on the LED upgrade project; now, therefore be it

RESOLVED that the Supervisor is authorized to execute the attached agreement with NYSERDA for grant funding in support of the LED upgrade project at the Prestige Services Arena, and the basketball courts at Clifton Common.