

Special Inspections

The **Special Inspector (SI)**, also referred to as the **Special Inspection Coordinator** is the individual or firm responsible for managing and coordinating the inspection and testing program. The SI will often perform many of the required inspections and tests. The SI is responsible for collecting reports from inspection and testing agencies.

The SI submits interim reports to the Building Official and to the appropriate Registered Design Professional. At the conclusion of the construction, the SI is required to submit a *Final Report of Special Inspections* certifying that all of the required inspections and tests have been completed and that all identified deficiencies have been corrected or resolved.

The SI has no control over the Contractor's means and methods of construction and does not have the authority to stop the work. The SI's role is to verify construction compliance with the Contract Documents, as supplemented with shop drawings or other submittals. The contractor must be notified of any deficiencies identified so that corrective action can be taken. The SI should defer to the Registered Design Professional in Responsible Charge for the requirements of remedial work to correct deficiencies.

The SI is not responsible for construction site safety and is not required to inspect the work for compliance with OSHA regulations.

The SI serves as an agent of the Owner, but is responsible to and submits reports to the Building Official. It is recommended that the Registered Design Professional, Prime Design Professional, Contractor and Owner also receive copies of the reports.

It is imperative that the SI not have a conflict of interest. Therefore, the New York State Building Code requires the SI to be engaged and paid by the Owner, or the Owner's agent and not be engaged by the Contractor.