



REQUIRED INSPECTIONS FOR COMMERCIAL CONSTRUCTION

Town approved plans must be on the job site for all inspections and all projects will require inspections. The applicant is responsible for scheduling the required inspections with the Building Department at least twenty-four (24) hours in advance. All of the inspections indicated below will be required in order to issue the Certificate of Occupancy or Certificate of Compliance:

- Prior to pouring concrete. This includes all column pier footings, column piers, footings, reinforced foundation walls, floor slabs, etc., applicable to your project.
- Prior to backfilling foundation walls. This includes any waterproofing, drain tile, insulation, etc., applicable to your project.
- Underslab plumbing. All piping below slab is required to be tested and inspected prior to backfilling any piping. This includes waste, storm and supply piping as applicable to your project.
- Framing inspection. This includes all exterior and interior framing including tenant separation walls. All plumbing above slab must be tested and inspected through the roof. Electrical must be roughed in and have evidence of approved electrical inspection onsite. HVAC system must be roughed in. Truss specifications must be submitted to the building department for review prior to framing inspection.
- Demising walls. All tenant separation walls must be inspected whether or not you constructed them with your project. Demising walls are required to be smoke-tight with all penetrations and voids filled properly. Ceiling tiles must be removed for inspection.
- Above ceiling. Pipe hangers, insulation, electrical, HVAC, sprinklers, fire alarm rough- ins completed.
- Insulation inspection. Insulation and vapor barriers must be complete, and prior to concealing any insulation.
- Utility inspections. All sewer, water, and storm piping must be inspected prior to backfilling. This includes all grease traps, oil separators, etc. All two-piece structures are required to be water tested prior to backfilling.
- Final inspection. This includes final electrical inspection, fire alarm certification, sprinkler certification, elevator certification, P.E. or A.I.A. building certification etc., as applicable to your project.
- Digital Submission. At the completion of the project and prior to the issuance of a Certificate of Occupancy, the applicant must submit to the Building Department a copy of all blueprints, plans and specifications on a computer disc in **.pdf** format.
- Other: _____



REQUIRED INSPECTIONS FOR RESIDENTIAL CONSTRUCTION

- FOOTING** - After forming and installation of steel, but before pouring concrete.
- FOUNDATION** - After damp-proofing and before backfilling.
- UTILITIES** - Prior to backfilling or covering up any part of a water line, sewer line or septic system.

- FRAMING** - After rough plumbing, heating, wiring, but before insulation, and
IF CHECKED, after satisfactory
 submission of stamped certified truss specifications, and/or
 foundation location.

- HEAT PRODUCING APPLIANCES** - Furnaces, water heaters, and fireplaces must be inspected and approved. Any concealed piping or vents must be inspected prior to insulation inspection.
- INSULATION** - Prior to sheetrocking or covering any insulation.
- FINAL** - When project is completed, including final electrical inspection and heat producing appliances, if applicable.

Under normal circumstances, your Certificate of Occupancy document will be prepared within forty-eight (48) hours after completion of all of the above.

IT IS ILLEGAL TO OCCUPY ANY BUILDING WITHOUT A CERTIFICATE OF OCCUPANCY (IN VIOLATION OF THE CODE OF THE TOWN OF CLIFTON PARK ZONING REGULATIONS SECTION 208-108).

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- * Building permit applicant is responsible for scheduling the indicated inspections.

- * Additional inspections may be required by circumstances, or by the inspector, based on results of above inspections.

- * A twenty-four (24) hour advance notice is required to schedule all inspections.

- * No inspections will be performed unless the building permit card is visible from the street **and the town-approved plans are on site.**