



Town of Clifton Park

OFFICE OF PARKS, RECREATION AND COMMUNITY AFFAIRS

One Town Hall Plaza • Clifton Park, New York 12065 • (518) 371-6667 • Fax: (518) 383-5088

Myla E. Kramer, M.S.W., Director

FACILITY PERMIT APPLICATION

(For rental of fields & pavilions)

General Information

Name of Organization: _____ Today's Date: _____

Contact Person: _____

Address: _____ City: _____

Phone (home): _____ (work) _____ (cell) _____

Field and Pavilion Requested

Field or Pavilion: _____ No. Participants _____

Date and Time: _____

Town of Clifton Park Facility Rental

(See other side for facility description)
(please circle)

Collins Park (field)	Veterans 1
Collins Park (pavilion)	Veterans 2
Locust Lane Pool Tent	Veterans 3
Other: _____	Veterans Pavilion

Permit is governed by the following conditions

1. Permits valid for date(s), restricted to facility, and number of participants as indicated on permit.
2. Area and facility must be left clean. Any damage incurred is the responsibility of the permit holder.
3. Town of Clifton Park park rules (see attached) shall be adhered to. Immediate termination of the event and removal from the premises may occur by an authorized representative of the Town if in violation of these rules and regulations.
4. Obnoxious behavior or excessive noise will not be permitted.
5. Permit holder must retain permit and make available upon request by park or police official.
6. Open containers of alcoholic beverages are prohibited in all parks, unless a permit has been issued which allows for the consumption of alcoholic beverages on the premises for which the permit has been issued. Such permits are authorized solely by the Town Board via resolution.
7. Permits are available through Clifton Park Office of Parks, Recreation and Community Affairs and must be posted at the facility rental site.
8. Permit holder may be required to obtain and show proof of insurance naming Town of Clifton Park as an "Additional Insured".

I have read the Town of Clifton Park rules and the above special conditions, and agree to abide by them.

Indemnity: _____ (NAME) agrees to indemnify and hold the Town, its officers, employees, representatives and/or agents harmless with respect to any and all claims, causes of action, suits, proceedings, damages, liabilities, losses, costs and expenses, including third party claims or actions and attorneys' fees, in connection with loss of life, personal injury and/or any loss of life, personal injury and/or property damage which may arise from and as a result of the negligent acts or omissions of _____ (NAME) or others associated in some way therewith, during or arising out of the use of any park facility located in the Town of Clifton Park, County of Saratoga, State of New York on _____ (DATE).

SIGNED: _____ Applicant for Permit Approved: _____ Parks & Recreation Director

Date: _____

FIELD AND PAVILION RENTAL FEE SCHEDULE:

Payment MUST be received with rental form within one month from booking a facility

- 1. Town Residents/Not-for Profit Organizations/Day Care/K-12 schools \$10.00 per hour
 Business Organizations & Colleges \$15.00 per hour
- 2. Additional Fees
 - Lighted field \$25.00 per game
 - Security, trash removal, miscellaneous (minimum of 3 hours) \$25.00 per hour, per service
 - Locust Lane Pool Party – Additional charge for non-member guests \$3.00 per non-member

3. Field Closure - The Town of Clifton Park reserves the right to close any field due to poor field conditions. Groups, organizations or individuals failing to honor any field closure are subject to a revoking of their field permit and removal from the premises. *It is the responsibility of the field user(s) to know the status of any given field. For field closure information, call our office.*

Facility Descriptions

Collins Park : Located on Moe Road and Route 146. Softball field, pavilion, picnic area and playground (softball field can be rented separately). There are 6 tables and 4 grills at the pavilion.

Veterans Memorial Park at Elks Trail: Located on MacElroy Road. This facility provides 3 softball fields and a pavilion with tables and grills. Beautiful wetlands located behind ballpark. Fields and Pavilion to be rented individually).

Locust Lane Pool Tent: Located in the Clifton Knolls development on Locust Lane. Pool tent area is available for rent for social gatherings. There are 6 tables located under the tent for use with rental.

TOWN OF CLIFTON PARK - PARK RULES

All Parks Open at 5:30 a.m. and close at 10 p.m.

No person may drink, consume or possess alcoholic beverages in any town park or in any park within a park district or in any other lands or property owned by the town. If any person in your group is caught with an alcohol beverage, they will be fined and your permit will be taken away. **INITIAL _____

Trail bikes and ATV's are prohibited. **INITIAL** _____

Bikes are to be ridden only on bike paths, absolutely no riding on basketball or tennis courts. **INITIAL** _____

Leash law is in effect. **INITIAL** _____

Bands and stereo equipment (except radios) are prohibited in park areas. **INITIAL** _____

Use of golf clubs on park land is prohibited. **INITIAL** _____

**Please pick up after yourself. Carry-in, carry-out policy. The Town of Clifton Park requires that you must take out what you bring in. If you would like to pay an additional \$75.00 per day for trash removal, please indicate.

Yes_____ No_____ **INITIAL** _____

Thank you for your cooperation and enjoy your day!

	For Office Use Only	Total
Field Rental	_____	_____
Pavilion Rental	_____	_____
Field Lights	_____	_____
Security	_____	_____
Trash Removal	_____	_____
Other	_____	_____
Total Charges Due:	_____	_____