

Town of Clifton Park
 Office of Parks, Recreation & Community Affairs
 1 Town Hall Plaza, Clifton Park, NY 12065
 (Phone) 371-6667 (Fax) 383-5088

Summer Recreation Employment Application

Application must be completed by applicant - Please print using a blue or black pen.

Position(s) applying for:		Date:	
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If applying for a salaried position, please attach resume.

Last Name	First	MI	Social Security Number	Date of birth if under age 18
Street Address			Town	State Zip Code
Day Phone Number	Evening Phone Number		Cell Phone Number	
Have you ever applied with us before?	Yes	No	If yes, give date:	
Have you been employed with us before?	Yes	No	If yes, give date:	
When are you available for employment?				

Please describe any specialized training, apprenticeship, skills and extra-curricular activities you are involved in that you feel would help you in the job you are applying for:

Please describe why you feel you would be effective in the position you are applying for:

We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, or any other legally protected status.

WE ARE AN EQUAL OPPORTUNITY EMPLOYER

Education	Name & Address of School	Course of Study	Year Completed	Diploma/Degree
High School				
Undergraduate				
Graduate				
Professional				
Other (Specify)				

Employment

<i>Begin with most recent</i>	Firm Name	Address	Phone	Describe your duties
Employment Dates From: To:				
Employment Dates From: To:				
Employment Dates From: To:				
Employment Dates From: To:				

References

At least two (2) required (must not be a relative)	Title/Business	Daytime Telephone #	Evening Telephone #
1.			
2.			
3.			

I state that the information provided is correct: _____
Signature of Applicant



Position(s) applied for is open: Yes___ No___ Arrange Interview: Yes___ No___

Interviewer Name: _____ Date: _____

Remarks: _____

References Checked:

- 1. Yes___ No___ By:_____ Date:_____ Comments:_____
- 2. Yes___ No___ By:_____ Date:_____ Comments:_____
- 3. Yes___ No___ By:_____ Date:_____ Comments:_____

Employed: Yes___ No___ Hired By:_____ Date:_____
 Site/Department:_____ Job Title:_____ Hourly Rate: \$_____

Remarks: _____