



# Town of Clifton Park

## Highway Safety Committee

One Town Hall Plaza | Clifton Park, New York 12065 | (518) 371-6054 | FAX: (518) 371-1136

### Minutes

#### January 21, 2010

#### I. Introduction

- a. Pledge of Allegiance
- b. Attendance

##### Present

*Al Karoly*  
*John Scavo*  
*Warren Shaw*  
*Craig Masterson*  
*Tom Werner*  
*Jim Fitzgerald*

##### Absent

*Eric Ophardt*  
*Jim Young*  
*Phil Clark*  
*Ray Melleady*

##### Guest

*Drew O'Connor - Cartegraph*

- c. Review/ Approval of Minutes of Prior Meetings  
*The minutes of November 19, 2009 approved with a date change. The minutes of December 17, 2009 approved with minor corrections and attachment.*

#### II. Special Guest

*Drew O'Connor of Cartegraph provided a 45 minute presentation on the use of Cartegraph software in support of the Traffic Sign Inventory project. The project is being supported by a grant from the Governor's Traffic Safety Committee. Mr. O'Connor described the functionality of the software and also reviewed the federal traffic sign management requirements and retroreflectivity standards that all political subdivision must meet by 2015. He stressed the need for a written plan for traffic sign management which at some point should be adopted by the Town Board and implemented by the Town Highway Superintendent. These requirements are also applicable to commercial and private sector entities in the town.*

**III. Old Business**

- a. Boyack Rd Speeding  
*The committee is awaiting completion of the stop and no parking sign installations by the Town Highway Department. The committee will monitor compliance after the Town Highway Department completes installations.*
- b. Clifton Park Center Road Speeding  
*The Town Board has authorized expenditure of \$14,000 for interactive speed signs to be placed along Clifton Park Center Road. The signs will have 2 flashing beacons and will monitor speeds in the area in question. The committee is awaiting action by the Town Highway Department.*
- c. Shenendehowa Safe Routes to School  
*John Scavo will contact Shenendehowa officials regarding the project status.*
- d. Pedestrian Crosswalks / Sign Deployment at Selected Locations.  
*Tom Werner suggested further action on pedestrian signs be tabled until spring of 2010.*
- e. Clifton Commons Traffic/Pedestrian Study  
*The study will be tabled until spring of 2010.*
- f. Traffic Sign Inventory Grant  
*Craig Masterson and Al Karoly reported on the progress of the \$15,000 traffic sign inventory grant. The Cornell Local Roads Program has provided its Sign Inventory Management software for review. The traffic sign inventory survey has been reviewed by Rick Kukuk and the Town Highway Department and the survey has been sent to local jurisdictions within the county. John Scavo reported that the Town Board passed Resolution No.14 of 2010 increasing the Highway Safety Committee budget line by \$14,940 to reflect the 402 grant.*

**IV. New Business**

- a. Planning Board / Town Board referrals.  
*No new items.*
- b. Status of the CDTC TIP projects.  
*John Scavo discussed the status of federal highway projects for 2010-2011. Town officials will continue to monitor the progress of federal highway funds requests.*

**V. Adjournment**

- VI. Next meeting** – *The next meeting is tentatively scheduled for February 18, 2010.*