

TOWN OF CLIFTON PARK TOWN BOARD MEETING

February 12, 2018

- I. **Call to Order/7:00 P. M.**
- II. **Pledge to Flag**
- III. **Roll Call**
- IV. **Approval of Town Board Minutes**
- V. **Communications/Announcements**
- VI. **Business**
 - **Resolutions for Consideration**
 - **Other Business**
- VII. **Open Public Privilege**

NOTE:

Each speaker shall state name and address prior to addressing the Board and shall be granted the floor for a single timeframe of up to five minutes. The Board asks that members of the public respect the opportunity of the speaker at the podium to be heard, and asks that the public refrain from conducting side meetings within the meeting room.

In an effort to ensure that the widest number of community viewpoints are heard, the Board asks members of groups or the public to withhold comment, if their viewpoints have already been presented.

The Board thanks everyone in attendance for their understanding and also for their desire to actively participate in the Town decision making process.

- VIII. **Adjournment**

Resolutions for Consideration
Clifton Park Town Board Meeting
February 12, 2018

<u>SOURCE</u>	<u>RESOLUTION</u>	<u>CONTACT</u>
1. Supervisor	Accept dedication of roadways and stormwater management area from Kain Preserve subdivision	P. Barrett
2. Assessor	Authorize the renewal of a 36-month lease for a Lanier Digital multi-function copier with Electronic Business Products, Inc.	P. Barrett
3. Town Courts	Authorize the reclassification of Carol O'Brien from part-time clerk to half-time clerk	P. Barrett
4. Planning	Authorize the hiring Greenman Pedersen, Inc. to assist in the development of a Pedestrian Action Safety Plan Grant Application to New York State DOT	P. Barrett
5. Supervisor	Approve an operating and maintenance agreement with the County of Saratoga and Town of Ballston for Ballston Lake Sewer District No. 1	P. Barrett

Resolution No. _____ of 2018 a resolution accepting the conveyance of a portion of roadways and stormwater management area(s), subject to easements retained for driveway access.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, as a condition of approval for the Longkill Subdivision, also known as Kain Preserve, July 10th, 2011, the Town of Clifton Park Planning Board required that the applicant convey lands to the Town of Clifton Park for such purposes as are incidental thereto and for the benefit of the grantee; now therefore be it

RESOLVED, that the Town Board hereby accepts the conveyance of lands and Roads from Kain Development, LLC, briefly described as follows:

<u>Description</u>	<u>SBL</u>
Dhara Court	249.20-3-99 (portion of)
Kain Terrace	249.20-3-99 (portion of)
Yogi Court	249.20-3-99 (portion of)
Stormwater Management Area	249.20-3-1

and be it further

RESOLVED, that this conveyance is expressly conditioned upon receipt and approval by the Town Attorney of all necessary documents including review of the recorded Deed in the Saratoga County Clerk's Office, metes and bounds description of the conveyance and retained easements, provision of title report, provisions for payment of all taxes, recording fees, and assessments which are acceptable to the Town Attorney, and be it further

RESOLVED, that there be appended to the within resolution, a copy of the recorded conveyance after it has been filed with the Saratoga County Clerk, and be it further

RESOLVED, that in accordance with the provision of section 171 of the Highway law of the State of New York, consent be and the same hereby is given to the Superintendent of Highways of the Town of Clifton Park to make an Order laying out the aforesaid road(s) as public highway(s); and, be it further

RESOLVED, that the Town Superintendent of Highways is hereby authorized to post a thirty (30) miles per hour speed limit for the herein described highway(s), together with all necessary regulatory signs for proper traffic control.

Resolution No. _____ of 2018, a resolution authorizing the Supervisor to sign a Lease Agreement with De Lage Landen Financial Services, Inc. (through Electronic Business Products), for a Digital Copying system for use by the Town Assessor's Office.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Walter Smead, Assessor, has requested that a new Digital Copier/Printer be leased for use by the Assessor's Office; and

WHEREAS, the proposed cost for leasing the copier has been budgeted per the attached schedule; and

WHEREAS, quotes were received with Electronic Business Products submitting the quote of \$219.00 + .0085 per black and white copies and .06 per color copies per month for thirty-six months, and

WHEREAS, the Board finds that the use of an installment purchase contract to finance the Digital Copying System is a cost-effective method of acquisition of such equipment and is consistent with General Municipal Law Section 109-b; now, therefore be it

RESOLVED, that the Town Supervisor is authorized to enter into a Lease Agreement with De Lage Landen Financial Services, Inc. (through Electronic Business Products), for a Lanier MP C4504 Digital Copier/Printer System with Print/Scan Modules and Stapling Finisher, for thirty-six (36) months, at a cost not to exceed \$219.00 per month, plus \$.0085 for black and white copies and \$.06 for color copies, to be paid from A-1355-003.

Resolution No. _____ of 2018, a resolution reclassifying the position of the part-time court clerk as a half-time court clerk.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Judge James F. Hughes and Judge Robert A. Rybak recommend that the position of Carol O'Brien, 17 Tupelo Drive, Clifton Park, NY 12065, as part-time court clerk be reclassified as a half-time court clerk; now, therefore be it

RESOLVED that the position of Carol O'Brien, 17 Tupelo Drive, Clifton Park, NY 12065, as part-time court clerk be reclassified as a half-time court clerk, effective immediately.

Resolution No. _____ of 2018, a resolution to authorize a professional services agreement for preparing an application for New York State Department of Transportation Pedestrian Action Safety Plan Grant.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Town Board wishes to seek funding for a local pedestrian safety project pursuant to the New York State Pedestrian Safety Action Plan (PSAP), and

WHEREAS, on November 20, 2017, the Planning Department distributed a request for expressions of interest from qualified engineering and consulting firms for assistance in identifying potential projects and analyzing data and to support an effective application under the program, and

WHEREAS, pursuant to the request for expressions of interest, the initial work performed to support the Town's application under the PSAP Program will be performed without cost to the Town, and

WHEREAS, Greenman-Pedersen, Incorporated has submitted a qualifying expression of interest which demonstrates familiarity with the Pedestrian Safety Action Plan Program as well as a track record of successful engineering, design and construction support for pedestrian and bicycle mobility projects under the program; now therefore be it

RESOLVED, that the Planning Director is authorized to retain Greenman-Pedersen Inc. to assist the Town in preparing an application for funding under the NYSDOT Pedestrian Safety Action Plan.

Resolution No. _____ of 2018, a resolution authorizing execution of an operating agreement with the County of Saratoga and the Town of Ballston.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Town Board has established the Ballston Lake Sewer District No. 1, in conjunction with a similar sewer district within the Town of Ballston, and

WHEREAS, the establishment of these sewer districts contemplate a joint project to construct and operate the improvements related to the district with the sewer district formed within the Town of Ballston, as set forth in a Memorandum of Understanding between both Towns dated October 21, 2015, and approved by the Town Board by Resolution No. 228 of 2015, and

WHEREAS, the existing agreement with the Town of Ballston contemplates an operating agreement with the Saratoga County Sewer District for the maintenance and operation of improvements and infrastructure constructed by the sewer districts within each Town, and

WHEREAS, the Town Board wishes to enter into an operating agreement with the Saratoga County Sewer District to provide for county inspections of the construction and connection of the facilities, and the operation and maintenance of the improvements within the district by the Saratoga County Sewer District, at published rates for sewer service and maintenance, together with a collector fee of \$50.00 per home for homes actually connected to the facilities within the Town, after the first year of operation; now, therefore be it

RESOLVED, that the Supervisor is authorized to sign the attached operating agreement with the County of Saratoga and the Town of Ballston.